

**ORGANIZATIONAL MEETING OF THE BOARD
HANOVER SCHOOL DIVISION**

Tuesday, September 3, 2013 (7:30 PM)

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

Randy Hildebrand	Marilyn Plett
Lynn Barkman	Ron Falk
Cyndy Friesen	Bonnie Hildebrandt
Gerry Klassen	Andrew Wiebe

REGRETS:

Ruby Wiens

ALSO IN ATTENDANCE:

Randy Dueck	Chris Gudziunas
Rick Ardies	Kevin Heide
Phil Guenther	

Opening Items

1.1 Call to Order

The meeting was called to order by the Secretary-Treasurer, Kevin Heide at 7:30 p.m.

1.2 Scripture & Prayer – Kevin Heide

General Information

2.1 Appointment of Scrutineers

The Secretary-Treasurer appointed Randy Dueck, Chris Gudziunas and Rick Ardies as scrutineers for the election of the Board Chair and Vice-Chair.

2.2 Trustee Information

Trustees were provided with the following information:

- Procedures for Elections Section 29 (2) and (3) of the Public Schools Act
- HSD Procedural By-Laws - A9 Conflict of Interest Forms
- Disclosure of Personal Interest form

2.3 Disclosure of Interest

All trustees need to complete the Disclosure of Personal Interests Pursuant to the Public Schools' Act if this has changed since the last filing of this form.

2.4 Disclosure of Personal Interest - Permission to Withdraw

This form must be completed for or during a meeting when a conflict of interest occurs. Hanover School Division has used the verbal identification and withdrawal procedure.

2.6 Election of Chair

The Secretary-Treasurer declared Marilyn Plett as Chair of the Board on the first ballot.

2.7 Election of Vice-Chair

The Secretary-Treasurer declared Ron Falk as Vice-Chair of the Board on the fourth ballot.

2.8 Destruction of Ballots

Member (**Randy Hildebrand**) Moved, Member (**Bonnie Hildebrandt**) seconded to approve the **ORIGINAL** motion 'to destroy the ballots cast for chair and vice-chair'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

2.9 Newly Elected Chair of the Board takes the Chair

No action necessary.

2.10 Motion for Bank Signing Officers (If Necessary)

Member (**Randy Hildebrand**) Moved, Member (**Lynn Barkman**) seconded to approve the **ORIGINAL** motion 'that the signing authorities for Hanover School Division shall be either the Chair, Marilyn Plett or Vice-Chair, Ron Falk, and either the Secretary-Treasurer, Kevin Heide, or the Superintendent, Randy Dueck.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

2.11 Date & Time of Regular Board Meetings

Member (**Bonnie Hildebrandt**) Moved, Member (**Andrew Wiebe**) seconded to approve the **ORIGINAL** motion 'that regular Board meetings will be held at 7:30 p.m. on the first Tuesday of each month for the 2013/14 school year with the exception of April, July and August.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

2.12 Media Training Proposal - The Art of the Great Media Interview

No action necessary.

2.13 Important Information on Changes to MASS Schedule for 2013-2014

No action necessary

HR Staffing Report

3.1 HR Staffing Report - Support Staff August 16-31, 2013

Member (**Gerry Klassen**) Moved, Member (**Cyndy Friesen**) seconded to approve the **ORIGINAL** motion 'Recommend to accept the Support Staff HR Staffing report as attached for the period of August 16 - 31, 2013.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

Superintendents Staffing Report

4.1 Superintendents Staffing Report, August 20, 2013 to September 3, 2013

Member (**Ron Falk**) Moved, Member (**Randy Hildebrand**) seconded to approve the **ORIGINAL** motion 'to accept the Superintendents Staffing Report, August 20, 2013 to September 3, 2013 as attached.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

Time Sensitive Information

5.1 HSD By-Law No. 6/2013

Member (**Bonnie Hildebrandt**) Moved, Member (**Ron Falk**) seconded to approve the **ORIGINAL** motion 'to give First Reading to HSD Debenture By-Law No. 6/2013 for the following projects:

SRSS - New School Addition / Renovation	\$2,630,600
Woodlawn School - Phase 3 Envelope & Roof Replacement	\$444,800
Elmdale School - Roof Replacement	\$60,600
SRSS - Roof Systems Replacement	\$6,077,300
SRSS - Roof Study	\$2,500.00

Total	\$9,215,800.00'
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Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

5.2 WE Day - MTS Centre

Oct. 30/13 - WE Day at the MTS Centre - Two Board Members are invited to attend the VIP Breakfast plus all day event.

Adjournment

Adjourned at 8:20 p.m.