

**REGULAR MEETING OF THE BOARD
HANOVER SCHOOL DIVISION
Tuesday, October 4, 2016 (7:30 PM)**

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

Lynn Barkman	Sarah Dyck
Ron Falk (Chair)	Cyndy Friesen
Shannon Friesen	Brad Unger
Ruby Wiens	

ALSO IN ATTENDANCE:

Randy Dueck	Chris Gudziunas
Rick Ardies	Kevin Heide
Phil Guenther	

REGRETS:

Sue Doerksen	Rick Peters
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Opening Items

1.1 Opening & Prayer - Phil Guenther

Superintendents Information

2.1 HSD Borrowing By-Law No. 5/2016

ORIGINAL - Motion

Member (**Shannon Friesen**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion to give First Reading to HSD By-Law No. 5/2016 for the following projects:

Kleefeld Roof Remediation	\$137,100
South Oaks Four Classroom Addition	\$376,400
Blumenort Two Classroom Addition	\$388,100
Landmark Collegiate Roof/Wall	\$ 72,100
Niverville Elem Five Classroom	\$795,200
Niverville Collegiate Roof	\$123,500
Total	\$1,892,400.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

2.2 Sept 30th Enrollment

Enrollment as of Sept 30, 2016 is 7,967 for funding purposes. Currently increase is 47.0 FTE over 16/17 budget and increase of 62.0 FTE over 15/16 actual.

Human Resources Report

3.1 HR Staffing Report - Support Staff for the period of September 21 to October 4, 2016

ORIGINAL - Motion

Member (**Cyndy Friesen**) Moved, Member (**Sarah Dyck**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of September 21 to October 4, 2016'.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7- 0**

3.2 HR Staffing Report - Teachers for the period of September 21 to October 4, 2016

ORIGINAL - Motion

Member (**Cyndy Friesen**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period of September 21 to October 4, 2016'.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7- 0**

Adoption of Public Previous Meeting Minutes

4.1 Minutes of Regular Board Meeting, August 23, 2016

ORIGINAL - Motion

Member (**Shannon Friesen**) Moved, Member (**Ruby Wiens**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, August 23, 2016, at 7:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7- 0**

4.2 Minutes of Regular Board Meeting, September 6, 2016

ORIGINAL - Motion

Member (**Sarah Dyck**) Moved, Member (**Cyndy Friesen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, September 6, 2016, at 8:00 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7- 0**

Adoption of the In-Camera Board Previous Meeting Minutes

5.1 Minutes of Committee of the Whole In-Camera Meeting, August 23, 2016

ORIGINAL - Motion

Member (**Brad Unger**) Moved, Member (**Ruby Wiens**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, August 23, 2016 at 4:30 pm'.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7- 0**

5.2 Minutes of Committee of the Whole In-Camera Meeting, September 20, 2016

ORIGINAL - Motion

Member (**Sarah Dyck**) Moved, Member (**Ruby Wiens**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, September 20, 2016 at 4:30 pm'.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7- 0**

Committee Reports - Education

6.1 Report of Education Committee Meeting, September 20, 2016

6.2 COPY - Full Day / Alternate Day Kindergarten History

A historical view of HSD's decision to implement full day / alternate day kindergarten was presented as information.

6.3 COPY - AFM Month End Report of June 2016

6.4 COPY - AFM Year End Report of June 2016

6.5 COPY - Education Committee Budget Summary

As of September 13, 2016

6.6 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support

- 1) Blumenort requests permission for Grade 6, 7 and 8 students to attend an overnight winter camp at Camp Cedarwood in Lac du Bonnet, MB from September 28-30, 2016. This request has been administratively approved.
- 2) SRSS requests permission to run Innovations Week into the SRSS instructional schedule, one each semester during the 2016/2017 school year. This request has been administratively approved.

Committee Reports - Finance / Audit

7.1 Report of Finance / Audit Committee Meeting, September 20, 2016

7.2 COPY - Revenue Summary - June 30, 2016

As of June 30, 2016 - FINAL.

7.3 COPY - Location Summary - June 2016

As of June 30, 2016.

7.4 COPY - Administration Summary - June 2016

As of June 30, 2016

7.5 COPY - Transportation Summary - June 2016

As of June 30, 2016.

7.6 COPY - Maintenance Summary - June 2016

As of June 30, 2016.

7.7 COPY - Staffing Levels Report - June 2016

As of June 30, 2016

7.8 COPY - Identified Variances to Budget - June 2016

As of June 30, 2016

7.9 COPY - School Carry Forward Balances

Final School Carry Forward Balances for 2015/16.

7.10 COPY - MasterCard and Expense Claims for R. Dueck & K. Heide - June to August, 2016

7.11 COPY - Alternate Religious Holidays Letter of Agreement

Recommendation brought to Committee of the Whole meeting October 4, 2016 due to negotiation item.

7.12 COPY - SASS Negotiations Update

Recommendation carried at the September 20, 2016 Committee of the Whole meeting.

7.13 COPY - Labour Negotiations Seminar Opportunity

7.14 COPY - Daily Indemnity - Grad Ceremonies

7.15 COPY - 2016/17 Teacher Staffing / Student Enrollment

Teacher Staffing levels and student enrollment as of Sept 14/16 provided as information.

7.16 COPY - MSBA Funding Questionnaire

An Education Funding Model questionnaire for MSBA was reviewed with comments provided by Secretary-Treasurer.

7.17 COPY - Public Budget Consultation - Oct 25/16

7.18 COPY - Wpg Sun article - Manitoba school divisions need makeover - September 5, 2016

Committee Reports - Governance / Public & Staff

8.1 Report of Governance Committee Meeting, September 20, 2016

8.2 COPY - 2015/16 Communications / Public & Staff Budget vs. Actual Report

8.3 COPY - PAC Questionnaire of November 17, 2015

8.4 COPY - Board Planning Session - Nov.4-5/16

8.5 COPY - Governance Policy Review Schedule

8.6 COPY - AEA Smoke-Free Environment

8.7 COPY - AEB Fragrance Free Environment

8.8 COPY - Procedures for Delegations Wishing to Appear before the Board.

Committee Reports - Operations

9.1 Report of Operations Committee Meeting, September 20, 2016

9.2 COPY - Transportation Report of September 2016

9.3 COPY - Bus Mileage Summary 2015/16 Actual

9.4 COPY - Bus Mileage Review - Options

9.5 UPDATED – EnglishOnline Computer Program for Women

Request withdrawn from applicant due to cancellation of funding.

9.6 COPY - Maintenance Report of September 2016

9.7 COPY - ICT Report of September 2016

Committee Reports

10.1 Workplace Safety and Health Committee Report of September 22, 2016

Financial Update

11.1 Cheque Register, Deposit Register, Payroll & Other Transfers

ORIGINAL - Motion

Member (**Cyndy Friesen**) Moved, Member (**Shannon Friesen**) Seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

Aug. 23/16 #30315 to #30335	Totalling	141,734.80
Aug. 23/16 #8027518 to #8027547	Totalling	65,443.70
Aug. 30/16 #30336 to #30356	Totalling	34,813.44
Aug. 30/16 #8027548 to #8027578	Totalling	118,889.75
Sep. 06/16 #30357 to #30390	Totalling	142,082.69
Sep. 06/16 #8027579 to #8027658	Totalling	280,791.37
Sep. 13/16 #30391 to #30444	Totalling	247,951.02
Sep. 13/16 #8027659 to #8027779	Totalling	111,709.28
Sep. 20/16 #30445 to #30500	Totalling	366,257.76
*Cheque 30462 not in printer/doesn't exist		
Sep. 20/16 #8027780 to #8027901	Totalling	193,287.60
Sep. 27/16 #30501 to #30558	Totalling	177,507.66
Sep. 27/16 #30559 to #30560	Totalling	126,008.22
Sep. 27/16 #8027902 to #8028020	Totalling	1,013,413.13

Oct. 04/16 #30561 to #30617	Totalling	181,529.77
Oct. 04/16 #30618 to #30621	Totalling	2,397.21
Oct. 04/16 #8028021 to #8028126	Totalling	625,221.41
Aug./16 #1957 to #1959	Totalling	5,994.69
Sep./16 #1960 to #1972	Totalling	18,320.11
Aug. 12, 15, 19, 26, 31/16 Payroll & Other Trfs	Totalling	2,400,210.66
Sep. 02, 09, 15, 23, 30/16 Payroll & Other Trfs	Totalling	2,898,721.75'

Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 7- 0**

General Information

12.1 Student Enrollment by School & Grade as of September 29, 2016

12.2 SRSS Student Enrollment by Grade as of September 28, 2016

12.3 Manitoba Education and Training - 2015/2016 HSD Attendance Rate and Transiency Indicator - September 2016

12.4 CBC - More Manitoba parents choosing to homeschool kids - September 8, 2016

MSBA Information

13.1 MSBA Learning Opportunities Calendar of Events for 2016-17 - Electronic Mail of August 24, 2016

13.2 MSBA Report re: 2016 MASS Summer Institute - Electronic Mail of August 24, 2016

13.3 MSBA MERN Symposium and Book Series featuring George Sefa Dei - Electronic Mail of August 24, 2016

13.4 MSBA MATC 2016 Conference Program - Electronic Mail of August 24, 2016

13.5 MSBA Pedagogy and Space Conference featuring Mark Osborne - Electronic Mail of August 24, 2016

13.6 MSBA Education Finance SWOT Memo and Questions - Electronic Mail of September 14, 2016

13.7 MSBA Memo to Boards re: TTFM Survey - Electronic Mail of September 14, 2016

13.8 MSBA EFA Conference Poster - Electronic Mail of September 28, 2016

Calendar Review & Discussion

14.1 See Google Calendar


No action necessary.

Additional Agenda Items

None

Adjournment

Adjourned at 8:55 p.m.

A handwritten signature in cursive script that reads "Ron Falk".

Ron Falk, Chair of the Board