

**REGULAR MEETING OF THE BOARD  
HANOVER SCHOOL DIVISION  
Tuesday, May 3, 2016 (7:30 PM)**

**ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS:**

Sue Doerksen	Lynn Barkman
Sarah Dyck	Ron Falk (Chair)
Cyndy Friesen	Shannon Friesen
Rick Peters	Brad Unger
Ruby Wiens	

**ALSO IN ATTENDANCE:**

Randy Dueck	Kevin Heide
Rick Ardies	Phil Guenther
Chris Gudziunas	

**Opening Items**

**1.1 Opening & Prayer – Randy Dueck**

Superintendent, Randy Dueck shared

**Timed Item**

**2.1 Public Presentation – Mika Schellenberg (7:40pm)**

A presentation was made by Mika Schellenberg (SRSS Student) to the Board regarding the teaching of sensitive issues within Hanover School Division. A request was made to review the existing Hanover School Division Respect for Human Diversity policy.

**School Presentations**

**3.1 School Presentation - South Oaks School**

South Oaks administration and staff presented on the F.A.S.T. and Math Recovery programs at South Oaks School.

**Superintendents Information**

**4.1 First Reading HSD By-Law No. 3/2016 – Religious Instruction**

**ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Shannon Friesen**) Seconded to approve the **ORIGINAL** motion 'Recommend to give HSD By-Law No. 3/2016 First Reading, authorizing Religious Instruction classes to be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 25 or more students attending that school in the 2016/2017 school year:

Blumenort School	Bothwell School	Clearspring Middle School
Elmdale School	Green Valley School	Kleefeld School
Landmark Elementary School	Mitchell Elementary School	Mitchell Middle School
Niverville Collegiate	Niverville Elementary School	South Oaks School

Southwood School                      Stonybrook Middle School                      Woodlawn School'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**.

#### **4.2 Waive Standard One Meeting Delay – HSD By-Law No. 3/2016**

##### **ORIGINAL - Motion**

Member (**Sarah Dyck**) Moved, Member (**Rick Peters**) Seconded to approve the **ORIGINAL** motion 'Recommend to waive the standard one meeting delay for the Second, Third, and Final Reading of HSD By-Law No. 3/2016, authorizing Religious Instruction classes to be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 25 or more students attending that school in the 2016/2017 school year.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**.

#### **4.3 Second, Third & Final Reading – HSD By-Law No. 3/2016**

##### **ORIGINAL - Motion**

Member (**Shannon Friesen**) Moved, Member (**Sarah Dyck**) Seconded to approve the **ORIGINAL** motion 'Recommend to give HSD By-Law No. 3/2016 Second, Third and Final Reading, authorizing Religious Instruction classes to be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 25 or more students attending that school in the 2016/2017 school year:

Blumenort School	Bothwell School	Clearspring Middle School
Elmdale School	Green Valley School	Kleefeld School
Landmark Elementary School	Mitchell Elementary School	Mitchell Middle School
Niverville Collegiate	Niverville Elementary School	South Oaks School
Southwood School	Stonybrook Middle School	Woodlawn School'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**.

#### **4.4 Authorize to Conduct Religious Exercises in Hanover School Division Schools**

##### **ORIGINAL - Motion**

Member (**Cyndy Friesen**) Moved, Member (**Lynn Barkman**) Seconded to approve the **ORIGINAL** motion 'Recommend to authorize that Religious Exercises may be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 60 or more students attending that school in the 2016/2017 school year, namely in the following schools:

Blumenort School	Bothwell School	Clearspring Middle School
Elmdale School	Green Valley School	Kleefeld School
Landmark Collegiate	Landmark Elementary School	Mitchell Elementary School
Niverville Collegiate	Niverville Elementary School	South Oaks School
Southwood School	Steinbach Regional Secondary School	Stonybrook Middle School
Woodlawn School'.		

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**.

## **Human Resources Report**

### **5.1 HR Staffing Report - Support Staff for the period of April 20 to May 3, 2016**

#### **ORIGINAL - Motion**

Member (**Sue Doerksen**) Moved, Member (**Shannon Friesen**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of April 20 to May 3, 2016'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**.

### **5.2 HR Staffing Report - Teachers for the period of April 20 to May 3, 2016**

#### **ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Sue Doerksen**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period of April 20 to May 3, 2016'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**.

## **Adoption of Public Previous Meeting Minutes**

### **6.1 Minutes of Regular Board Meeting, April 5, 2016**

#### **ORIGINAL - Motion**

Member (**Cyndy Friesen**) Moved, Member (**Ruby Wiens**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, April 5, 2016, at 7:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**.

## **Adoption of the In-Camera Board Previous Meeting Minutes**

### **7.1 Minutes of Committee of the Whole In-Camera Meeting, April 5, 2016**

#### **ORIGINAL - Motion**

Member (**Cyndy Friesen**) Moved, Member (**Sarah Dyck**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, April 5, 2016 at 4:30 pm'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**.

### **7.2 Minutes of Committee of the Whole In-Camera E-Mail Meeting, April 8, 2016**

#### **ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Sue Doerksen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board E-Mail Meeting held on Friday, April 8, 2016'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**.

### **7.3 Minutes of Committee of the Whole In-Camera Meeting, April 19, 2016**

#### **ORIGINAL - Motion**

Member (**Lynn Barkman**) Moved, Member (**Cyndy Friesen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, April 19, 2016 at 4:30 pm'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**.

#### **Committee Reports - Education**

### **8.1 Report of Education Committee Meeting, April 19, 2016**

#### **8.2 COPY - AFM Month End Report of March 2016**

#### **8.3 COPY - Endorsement Request**

### **8.4 COPY - Principal and Teacher Out-of-Province Professional Development**

- 1) Dale Martens of MES requests permission to attend the National Association of Elementary School Principals Conference in Maryland July 6-8, 2016. This request has been administratively approved. Financial assistance will be provided.
- 2) Emily Mendelsohn of LCI requests permission to attend the Forum for Young Canadians in Ottawa, ON March 19-24, 2016. This request has been administratively approved. Financial assistance in the amount of \$300 will be awarded.

### **8.5 COPY - Education Committee Budget Summary**

As of April 13, 2016

### **8.6 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support.**

- 1) NCI requests permission for a change in date for the Grade 6 Winter Outdoor Education experience to February 16-17, 2017. This request has been administratively approved.
- 2) Kleefeld requests permission to attend the MB Museum overnight experience April 15-16, 2016. This request has been administratively approved. Funding for this trip was not approved.

### **8.7 COPY - SRSS Proposal - The School Garden**

#### **8.8 COPY - NES Stationary Bikes**

#### **Committee Reports - Finance / Audit**

### **9.1 Report of Finance / Audit Committee Meeting, April 19, 2016**

#### **9.2 COPY - Revenue Summary - April 2016**

As of April 13, 2016

#### **9.3 COPY - Location Summary - April 2016**

As of April 14, 2016

#### **9.4 COPY - Administration Summary - April 2016**

As of April 14, 2016

**9.5 COPY - Transportation Summary - April 2016**

As of April 14, 2016

**9.6 COPY - Maintenance Summary - April 2016**

As of April 14, 2016

**9.7 COPY - Staffing Levels Report - April 2016**

As of April 15, 2016

**9.8 COPY - Identified Variances to Budget - April 2016****9.9 COPY - Update on Settled Agreements****9.10 UPDATED - Non-Resident Fees for 2016/17****ORIGINAL - Motion**

Member (**Rick Peters**) Moved, Member (**Cyndy Friesen**) Seconded to approve the **ORIGINAL** motion 'To charge the following non-resident fee rates for 2016/17, based on the F.R.A.M.E. Calculation of Net Expenditures (Special Requirement):

Kindergarten to Grade 6	\$ 3,250.00
Grade 7-9	\$ 4,100.00
Grades 10-12 Academic	\$ 4,900.00
Grades 10-12 Vocational	\$ 8,750.00
K to Grade 12 Level II	\$ 7,800.00*
K to Grade 12 Level III	\$12,750.00*

Students not qualify for Provincial Funding:

Academic	\$14,900.00
Vocational	\$19,200.00
Level I Students	\$ 3,000.00*
Level II Students	\$27,000.00*
Level III Students	\$36,000.00*

\*- Plus applicable rate shown above'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**.

**Committee Reports - Governance / Public & Staff****10.1 Report of Governance Committee Meeting, April 19, 2016****10.2 UPDATED - Trustee speaker rotation at HSD graduations****10.3 UPDATED - Confirm August 23rd Public Board Meeting Date**

The August board meeting will take place on August 23, 2016.

**10.4 COPY - Governance Policy Review Schedule**

Policy review schedule for April 2016.

**10.5 COPY - HSD Code of Conduct Policy**

**10.6 UPDATED - P-40 Approved Hiring Procedure**

To be brought forward to a future full in camera meeting before the end of June 2016.

**Committee Reports - Operations****11.1 Report of Operations Committee Meeting, April 19, 2016****11.2 COPY - Transportation Report of April 2016****11.3 COPY - Maintenance Report of April 2016****11.4 UPDATED - Security System Upgrade****11.5 COPY - ICT Report of April 2016****Committee Reports****12.1 Workplace Safety and Health Committee Report of April 28, 2016****Financial Update****13.1 Cheque Register, Deposit Register, Payroll & Other Transfers****ORIGINAL - Motion**

Member (**Rick Peters**) Moved, Member (**Cyndy Friesen**) Seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

Apr. 12/16	#29433 to #29489	Totalling	\$217,840.04
Apr. 12/16	#8025826 to #8025920	Totalling	89,868.57
Apr. 19/16	#29490 to #29541	Totalling	485,166.99
Apr. 19/16	#8025921 to #8026009	Totalling	91,984.77
Apr. 26/16	#29542 to #29596	Totalling	123,321.36
Apr. 26/16	#29597 to #29598	Totalling	3,026.10
Apr. 26/16	#8026010 to #8026120	Totalling	829,976.54
Apr./16	#1935 to #1938	Totalling	7,752.58
Apr. 08, 15, 22, 29/16	Payroll & Other Trfs	Totalling	3,004,229.18'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**.

**Correspondence****14.1 Congratulatory letter for John Terrick - Manitoba Students' Teaching Recognition Award****General Information****15.1 Student Enrollment by School & Grade as of April 28, 2016****15.2 Wpg Free Press article - No, they sky isn't falling, school boards - April 6, 2016****15.3 High School Apprenticeship Program Information Evening****15.4 2016 Skills Manitoba Competition Results****15.5 Globe and Mail article - Finland's social climbers: How they're fighting inequality with education, and winning - April 23, 2016****15.6 Niverville Citizen article - Niverville and French Immersion: A Follow-Up - May 2016**

**MSBA Information**

**16.1 MSBA Collective Bargaining Update - Electronic Mail of April 15, 2016**

**Conference Reports**

**17.1 NASSP Conference Report - February 2016**

Sue Doerksen and Lynn Barkman presented on the NASSP Conference they attended.

**Calendar Review & Discussion**

**18.1 See Google Calendar**

**Additional Agenda Items**

None.

**Adjournment**

Adjourned at 10:00 p.m.



Ron Falk  
Ron Falk, Chair of the Board