

**REGULAR MEETING OF THE BOARD
HANOVER SCHOOL DIVISION
Tuesday, March 4, 2014 (7:30 PM)**

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

Marilyn Plett (Chair)	Ron Falk (Vice Chair)
Lynn Barkman	Cyndy Friesen
Randy Hildebrand	Bonnie Hildebrandt
Andrew Wiebe	

REGRETS:

Gerry Klassen	Ruby Wiens
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ALSO IN ATTENDANCE:

Randy Dueck	Chris Gudziunas
Rick Ardies	Kevin Heide
Phil Guenther	

Opening Items

1.1 Call to Order

The meeting was called to order by the Marilyn Plett at 7:30 p.m.

1.2 Scripture & Prayer – Andrew Wiebe

School Presentations

3.1 Presentation – Southwood School

Southwood School made a presentation on Restitution at Southwood School.

Adoption of Public Previous Meeting Minutes

4.1 Minutes of Regular Board Meeting February 4, 2014

ORIGINAL - Motion Member (**Bonnie Hildebrandt**) Moved, Member (**Andrew Wiebe**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board Meeting held on Tuesday, February 4, 2014 at 7:30 p.m. in the Board room.'

Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **Carried. 6 - 0**

Superintendents Recommendations

5.1 HSD Borrowing By-Law No. 2/2014

ORIGINAL - Motion Member (**Ron Falk**) Moved, Member (**Randy Hildebrand**) seconded to approve the **ORIGINAL** motion 'to give First Reading to HSD Debenture By-Law No. 2/2014 for the following projects:

- | | |
|--|--------------|
| • Stonybrook Middle School - Stair Crawler | \$ 5,000 |
| • SRSS- Stair Crawler | \$ 5,000 |
| • Woodlawn - Phase 3 Envelope & Roof Replace | \$ 50,200 |
| • SRSS - Roof Systems Replacement | \$ 237,100 |
| • SRSS - New School Addition / Renovation | \$1,052,100 |
| • Total | \$1,349,400' |

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 – 0**

5.2 2014/15 Budget Proposal

ORIGINAL - Motion Member (**Ron Falk**) Moved, Member (**Bonnie Hildebrandt**) seconded to approve the **ORIGINAL** motion 'To approve the 2014/15 budget in the amount of \$85,032,900 (\$76,784,400 Operating Budget, \$1,837,700 Transfers to Capital and \$6,410,800 Debenture Debt servicing of principle and interest).'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

5.3 2014 Mill Rate Proposal

ORIGINAL - Motion Member (**Ron Falk**) Moved, Member (**Andrew Wiebe**) seconded to approve the **ORIGINAL** motion 'To approve the 2014 mill rate of 15.59, which will be an decrease of 1.20 mills from 2013, representing a 7.1% decrease.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

5.4 HR Staffing Report - Support Staff for the period February 18-28, 2014

ORIGINAL - Motion Member (**Cyndy Friesen**) Moved, Member (**Lynn Barkman**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the HR Staffing Report - Support Staff for the period February 18-28, 2014 as attached.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

5.5 HR Staffing Report - Teachers for the period February 18-28, 2014

ORIGINAL - Motion Member (**Andrew Wiebe**) Moved, Member (**Randy Hildebrand**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the HR Staffing Report - Teachers for the period February 18-28, 2014 as attached.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Adoption of the In-Camera Board Previous Meeting Minutes

6.1 Minutes of Committee of the Whole In-Camera Board Meeting, February 4, 2014

ORIGINAL - Motion Member (**Andrew Wiebe**) Moved, Member (**Bonnie Hildebrandt**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Committee of the Whole In-Camera Meeting, held on Tuesday, February 4, 2014 at 4:00 p.m. in the Board room.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

6.2 Minutes of Committee of the Whole In-Camera Meeting, February 18, 2014

ORIGINAL – Motion Member (**Cyndy Friesen**) Moved, Member (**Lynn Barkman**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Committee of the Whole In-Camera Meeting held on Tuesday, February 18, 2014 at 4:00 p.m., in the Board room.'.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Business Arising out of Minutes

Committee Reports - Education

8.1 Education Committee Report - February 18, 2014

8.2 AFM Counsellor Monthly Report - January 2014

AFM monthly report - Daniel Dacombe

8.3 SRSS Report of Enrolment by Major - January 2014

SRSS Report of Enrolment by Major as of January 2014.

8.4 Woodlawn School - Outdoor Learning Environment

ORIGINAL - Motion Member (**Cyndy Friesen**) Moved, Member (**Andrew Wiebe**) seconded to approve the **ORIGINAL** motion 'Recommend to grant Woodlawn School permission to pursue planning an outdoor learning environment. They may now contact Bob Proulx, Maintenance Supervisor to begin the planning process.'.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

8.5 University of Manitoba WISE Kid-Netic Energy Camp

ORIGINAL - Motion Member (**Cyndy Friesen**) Moved, Member (**Randy Hildebrand**) seconded to approve the **ORIGINAL** motion 'Recommend to enter into an agreement with University of Manitoba WISE Kid-Netic Energy Camps for a one-week day camp from August 18-22, 2014 at Southwood School and to subsidize the program by contributing \$2,500 to offset the cost of student registration fees. Please note: the week of the camp has been moved to Aug. 11-15, 2014 to accommodate Southwood School's schedule.'.

Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried. 6 - 0**

8.6 Woodlawn School - Grade 4 WOW Students

ORIGINAL - Motion Member (**Cyndy Friesen**) Moved, Member (**Randy Hildebrand**) seconded to approve the **ORIGINAL** motion 'Recommend to grant Woodlawn School Grade 4 WOW (Woodlawn Outstanding Workers) students permission to use social media to promote and raise money for the organization Recreational Opportunities for Children Inc. The students, with Colin Campbell's (VP) supervision will open up a donation site using Caring.com and promote this site using Twitter and HSD Blog.'.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

8.7 SRSS - Link Crew Training Session

ORIGINAL - Motion Member (**Cyndy Friesen**) Moved, Member (**Bonnie Hildebrandt**) seconded to approve the **ORIGINAL** motion 'Recommend to grant SRSS Sr. Admin team permission to send three teachers to attend Link Crew: A High School Orientation and Training Program in Chaska, Minnesota from March 24-26, 2014. It is understood that SRSS will cover any substitute costs.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

8.8 Education Committee Budget and Grants Awarded Reports

Education budget and awarded grant summary as of February 13, 2014.

8.9 School Requests for Permission to Participate in Various Field Trips and Financial Assistance

ORIGINAL - Motion Member (**Cyndy Friesen**) Moved, Member (**Andrew Wiebe**) seconded to approve the **ORIGINAL** motion 'Recommend to grant the following requests: 1. SRSS Jazz Bands and Vocal Ensemble to attend the Brandon Jazz Festival from March 20-21, 2014. 2. NCI Turning Point Learning Program students to participate in an outdoor education and life skills experience to Riding Mountain National Park from June 11-13, 2014.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

8.10 Link Crew: A High School Orientation and Transition - SRSS

The SRSS Sr. Admin team have applied for the Innovation Grant to be used for a new program - Link Crew-A High School Orientation and Transition Program to be implemented in September 2014. Please note: this grant application will be tabled until March 30, 2014. All grant applications will be reviewed at that time.

8.11 Outdoor Learning Environment - Woodlawn School

Woodlawn School has applied for the Innovation Grant to be used for the Outdoor Learning Environment project. Please note: this grant application will be tabled until March 30, 2014. All grant applications will be reviewed at that time.

8.12 Niverville Collegiate - Grade 6 & 8 Outdoor Education Program

Niverville Collegiate has applied for the School Initiated Learning Trips grant to be applied to the Grade 6 & 8 Outdoor Education Program. Please note: this grant application will be tabled until March 30, 2014. All grant applications will be considered at that time.

8.13 Stonybrook Middle School - Grade 8 & 9 Band & Sr. Jazz Ensemble

Stonybrook Middle School has applied for the School Initiated Learning Trip grant. This grant would be applied to the Grade 8 & 9 band and sr. jazz ensemble to participate in the Rocky Mountain Music Festival in Banff, AB. Please note: this request has been tabled until March 30, 2014. All grant applications will be considered at that time.

Committee Reports - Finance / Audit

9.1 Report of Finance / Audit Committee Meeting, February 12, 2014

9.2 Latest Estimate 2013/14 Fiscal Year

9.3 Revenue Summary with 2013-14 Projected Surplus

Draft 2014/15 budget with a \$500,000 surplus in 2013/14.

9.4 Revenue Summary with No 2013/14 Surplus

2014/15 Draft budget with no 2013/14 surplus.

9.5 Projected 2015-16 Budget Effect

Projected 2015/16 Budget based on 2014/15 Budget

9.6 Budget Changes from Status Quo

9.7 SS Budget Recap

9.8 Report of Finance / Audit Committee Meeting, February 18, 2014

9.9 Revenue Summary - February 2014

As of February 12/14.

9.10 Location Summary - February 2014

As of February 12/14.

9.11 Administration Summary - February 2014

As of February 12/14.

9.12 Transportation Summary - February 2014

As of February 12/14.

9.13 Staffing Level Variances - February 2014

As of February 14/14.

9.14 Identified Variances to Budget - February 2014

As of Feb 14/14.

9.15 Expense & MasterCard Report - Rotation #3

Committee Reports - Governance / Public & Staff

10.1 Report of Governance / Public & Staff Committee Meeting, February 18, 2014

10.2 Governance Committee Report Review - September 16, 2013

10.3 Board Committee and Scheduled Policy Reviews for 2010-2014

10.4 Policy AEA - Smoke Free Environment

ORIGINAL - Motion Member **(Randy Hildebrand)** Moved, Member **(Ron Falk)** seconded to approve the **ORIGINAL** motion 'to approve the revised policy AEA – Smoke Free Environment'.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

10.5 Policy AF - Respect for Human Diversity

ORIGINAL - Motion Member (**Randy Hildebrand**) Moved, Member (**Cyndy Friesen**) seconded to approve the **ORIGINAL** motion 'to give first reading to policy AF – Respect for Human Diversity.'

Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0** Abstain: **1**. The motion **Carried. 6 - 0**

Committee Reports - Operations

11.1 Report of Operations Committee Meeting, February 18, 2014

11.2 Bus Purchasing for 14/15 Budget

11.3 AIA Camp Request

NEW - Motion Member (**Andrew Wiebe**) Moved, Member (**Bonnie Hildebrandt**) seconded to approve the **NEW** motion 'to approve Athletes in Action request to hold camps in the Clearspring Middle School for the week of August 18 - 22, 2014 (volleyball). All fees related to this rental will be waived including insurance subject to proof of insurance being provided to the division.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

11.4 Niverville Olde Tyme Country Fair

ORIGINAL - Motion Member (**Andrew Wiebe**) Moved, Member (**Bonnie Hildebrandt**) seconded to approve the **ORIGINAL** motion 'To approve the Town of Niverville - Niverville Olde Tyme Country Fair request to use the Niverville Elementary School playground for this event from Friday, June 13 to Saturday, June 14, 2014 subject to proof of proper liability insurance as in past years.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

11.5 U15 Junior Sabres Boys Volleyball Club

Discussion to take place on the attached letter dated Jan 28/14 from Kim Koop, Team Manager. Main issue of concern is the Prioritization of User Groups and their interpretation of Providence Volleyball club as an external user.

11.6 ICTS - Project Updates - February 2014

Committee Reports

Financial Update

13.1 Cheque Register, Deposit Register and Payroll & Other Transfers

ORIGINAL - Motion

Member (**Ron Falk**) Moved, Member (**Randy Hildebrand**) seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

Feb. 3/14	#22512 to #22583	Totalling	\$ 95,615.15
Feb. 4/14	#22584 to #22587	Totalling	77,973.77
Feb. 3/14	#8016757 to #8016819	Totalling	47,824.40

Feb. 11/14	#22588 to #22693	Totalling	528,098.53
Feb. 11/14	#22694	Totalling	344.00
Feb. 11/14	#8016820 to #8016896	Totalling	15,742.81
Feb. 18/14	#22695 to #22804	Totalling	935,027.44
Feb. 18/14	#22805	Totalling	100.00
Feb. 18/14	#22806	Totalling	300.00
Feb. 18/14	#8016897 to #8016922	Totalling	7,837.92
Feb. 25/14	#22807 to #22877	Totalling	75,129.25
Feb. 25/14	#8016923 to #8016961	Totalling	5,065.18
Feb. 3-18/14	#1736 to #1742 US	Totalling	1,512.32
Jan.27-Feb.28/14	Payroll & Other Tfrs.	Totalling	2,920,182.20'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Correspondence

14.1 Grant Plett - Thank You for Kind Expressions of Care

14.2 Thank You Card - Elvira Schellenberg, E.A., Kleefeld

14.3 Thank You Card - Lorraine Kehler, Southwood for School Appreciation Dinner

14.4 Letters Pertaining to Education Committee Requests, February 18, 2014 Meeting

14.5 Letters Out - Don Cooper, SRSS - Appreciation to Quick Response in Medical Emergency

14.6 Thank You from Don Cooper, SRSS for Board Letter

General Information

15.1 Honourable James Allum, Minister of Education - Provincial Code of Conduct - Appropriate Interventions and Disciplinary Consequences

MSBA Information

16.1 Electronic Mail for February 19, 2014

16.2 Electronic Mail for February 21, 2014

16.3 Electronic Mail for February 26, 2014

Items Dealt With at Previous Board Meetings

Calendar Review & Discussion

18.1 Calendar - March 2014

Adjournment

Adjourned at 9:05 p.m.

Marilyn Plett, Chair of the Board