

**REGULAR MEETING OF THE BOARD  
HANOVER SCHOOL DIVISION  
Tuesday, March 1, 2016 (7:30 PM)**

**ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS:**

Sue Doerksen	Sarah Dyck
Ron Falk (Chair)	Cyndy Friesen
Shannon Friesen	Rick Peters
Brad Unger	Ruby Wiens

**ALSO IN ATTENDANCE:**

Randy Dueck	Kevin Heide
Chris Gudziunas	Phil Guenther
Rick Ardies	

**REGRETS:**

Lynn Barkman

**Opening Items**

**1.1 Opening & Prayer - Brad Unger**

**School Presentations**

**2.1 School Presentation - Mitchell Elementary School**

Mitchell Elementary School presented on Kindergarten Inquiry - outdoor learning environments.

**Human Resources Report**

**3.1 HR Staffing Report - Support Staff for the period of February 17, 2016 to March 1, 2016**

**ORIGINAL - Motion**

Member (**Shannon Friesen**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of February 17, 2016 to March 1, 2016'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**

**3.2 HR Staffing Report - Teachers for the period of February 17, 2016 to March 1, 2016**

**ORIGINAL - Motion**

Member (**Sarah Dyck**) Moved, Member (**Sue Doerksen**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period of February 17, 2016 to March 1, 2016'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**

## **Adoption of Public Previous Meeting Minutes**

### **4.1 Minutes of Regular Board Meeting, February 2, 2016**

#### **ORIGINAL - Motion**

Member (**Rick Peters**) Moved, Member (**Cyndy Friesen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, February 2, 2016, at 7:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**

## **Adoption of the In-Camera Board Previous Meeting Minutes**

### **5.1 Minutes of Committee of the Whole In-Camera Meeting, February 2, 2016**

#### **ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Sue Doerksen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, February 2, 2016 at 4:30 pm'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**

### **5.2 Minutes of Committee of the Whole In-Camera Meeting, February 16, 2016**

#### **ORIGINAL - Motion**

Member (**Ruby Wiens**) Moved, Member (**Sarah Dyck**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, February 16, 2016 at 4:30 pm'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**

## **Committee Reports - Education**

### **6.1 Report of Education Committee Meeting, February 16, 2016**

#### **6.2 COPY - AFM Month End Report of January 2016**

#### **6.3 COPY - Education Committee Budget Summary**

As of February 9, 2016

#### **6.4 COPY - Principal and Teacher Out-of-Province Professional Development**

- 1) Joanne McDonald of LCI requests permission and funding to attend a 3 week program at École International de Français at l'Université de Québec July 4-24, 2016. This request has been administratively approved and funding of \$1,000.00 has been provided.
- 2) Joe Thiessen of MES requests permission to attend the Learning and the Brain Conference in Orlando, Florida April 7-9, 2016. This request has been administratively approved.

#### **6.5 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support**

- 1) LCI requests permission for Grades 9-12 to go skiing at Holiday Mountain on February 19, 2016. This request has been administratively approved.
- 2) NCI requests permission for the Turning Point Learning Program students to attend an end of year Outdoor Education and Life Skills experience at Otter Falls Provincial Park June 8 to 10, 2016. This request has been administratively approved.
- 3) LCI requests permission for ISCF group to attend a weekend retreat at Red Rock Bible Camp May 13 to 15, 2016. This request has been administratively approved.

- 4) Bothwell requests permission for the Grade 5 students to attend the Manitoba Museum Sleepover Program in Winnipeg, Manitoba April 15-16, 2016. This request has been administratively approved.

**6.6 COPY - VOC Project Application (SRSS Vocational Education Projects)**

**Committee Reports - Finance / Audit**

**7.1 Report of Finance / Audit Committee Meeting, February 16, 2016**

**7.2 COPY - Revenue Summary - February 2016**

As of February 11, 2016

**7.3 COPY - Location Summary - February 2016**

As of February 11, 2016

**7.4 COPY - Administration Summary - February 2016**

As of February 11, 2016

**7.5 COPY - Transportation Summary - February 2016**

As of February 11, 2016

**7.6 COPY - Maintenance Summary - February 2016**

As of February 11, 2016

**7.7 COPY - Staffing Levels Report - February 2016**

As of February 15, 2016

**7.8 COPY - Identified Variances to Budget - February 2016**

As of February 12, 2016

**7.9 COPY - MasterCard and Expense Claims for R. Dueck & K. Heide - Months of November, December, January**

**7.10 COPY - Planning Negotiation Dates for Outstanding Agreements**

Discuss dates for Support Staff, Sec/Lib Clerk and Custodians

**7.11 COPY - Capital Support Program PSFB**

Letters received from PSFB regarding Capital Funding requests.

**Committee Reports - Governance / Public & Staff**

**8.1 Report of Governance Committee Meeting, February 16, 2016**

**8.2 COPY - Governance Policy Review Schedule**

Policy review schedule for February 2016.

### **8.3 UPDATED - JB Origins of Life Instruction**

#### **ORIGINAL - Motion**

Member (**Ruby Wiens**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'To give second, third and final reading of JB Origins of Life Instruction'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**

### **8.4 UPDATED - JC Religious Exercises & Instruction**

#### **ORIGINAL - Motion**

Member (**Ruby Wiens**) Moved, Member (**Sarah Dyck**) Seconded to approve the **ORIGINAL** motion 'To give second, third and final reading of Policy JC Religious Exercises & Instruction'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**

### **8.5 COPY - Trustees' Indemnities and Expense Allowances**

Approval of the form

#### **Committee Reports - Operations**

### **9.1 Report of Operations Committee Meeting, February 16, 2016**

### **9.2 COPY - Transportation Report of February 2016**

### **9.3 COPY - City of Steinbach Response Letter - No Stopping Signs on Barkman Avenue**

### **9.4 COPY - Bus Tender**

Bus tender results to be shared with the committee. Increase in costs due to weak Cdn dollar. This will result in an increase in our draft budget of \$88,800 for 7 buses.

### **9.5 UPDATED - AIA Camp Request**

#### **ORIGINAL - Motion**

Member (**Shannon Friesen**) Moved, Member (**Sue Doerksen**) Seconded to approve the **ORIGINAL** motion 'to approve Athletes in Action request to hold camps in Stonybrook Middle School for the weeks of August 15-19, 2016 (basketball) and August 22-26, 2016 (volleyball). All fees related to this rental will be waived including insurance subject to proof of insurance being provided to the division'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**

### **9.6 COPY - Maintenance Report of February 2016**

### **9.7 COPY - Waste Bins - Metal vs Plastic**

Copy of an email received from Hanover Fire Chief regarding clarification of waste receptacles in the classroom. HSD will not be required to replace plastic waste bins as originally reported.

### **9.8 COPY - LCI Concrete Basketball Pad**

LCI requests permission to hire a concrete contractor for a basketball pad. This request has been administratively approved (Rick Ardies, Bob Proulx, Kevin Heide).

**9.9 COPY - Tender Opening Process**

Brought forward from November 24, 2015 meeting. Values in the tender opening process have not been updated since 2007. Looking to make the process that was part of Operations minutes from 2007 a procedure in our system.

**Committee Reports****10.1 Workplace Safety and Health Committee Report of January 29, 2016****Financial Update****11.1 Cheque Register, Deposit Register, Payroll & Other Transfers****ORIGINAL - Motion**

Member (**Rick Peters**) Moved, Member (**Cyndy Friesen**) Seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

Feb. 08/16 #29015	Totalling	200.00
Feb. 09/16 #29016 to #29067	Totalling	392,209.81
Feb. 09/16 #8024923 to #8025022	Totalling	131,107.46
Feb. 16/16 #29068 to #29107	Totalling	43,109.22
Feb. 16/16 #8025023 to #8025077	Totalling	24,836.27
Feb. 23/16 #29109 to #29157	Totalling	458,208.86
Feb. 23/16 #29158	Totalling	525.00
Feb. 23/16 #8025078 to #8025171	Totalling	75,882.02
Mar. 01/16 #29159 to #29198	Totalling	159,258.41
Mar. 01/16 #8025172 to #8025278	Totalling	846,932.45
Feb./16 #1926 to #1930	Totalling	16,185.43
Feb. 05, 12, 15, 26, 29/1x Payroll & Other Trfs	Totalling	3,165,766.20'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**

**11.2 2016/17 Budget Proposal****ORIGINAL - Motion**

Member (**Rick Peters**) Moved, Member (**Cyndy Friesen**) Seconded to approve the **ORIGINAL** motion 'To approve the 2016/17 budget in the amount of \$94,336,700(\$83,589,100 Operating Budget, \$2,047,900 Transfers to Capital and \$8,699,700 Debt servicing of principle and interest)'.  
'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**

**11.3 2016 Mill Rate Proposal****ORIGINAL - Motion**

Member (**Rick Peters**) Moved, Member (**Cyndy Friesen**) Seconded to approve the **ORIGINAL** motion 'To approve the 2016 mill rate of 14.94, which will be a decrease of 1.08 mills from the 2015 mill rate of 16.02, representing a 6.7% decrease'.  
'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**

**General Information****12.1 Student Enrollment by School & Grade as of February 25, 2016**

**12.2 SRSS Student Enrollment by Grade as of February 19, 2016**

**12.3 Carillon article - SRSS grad first to profit from Castanera's wish - February 18, 2016**

**MSBA Information**

**13.1 MSBA Collective Bargaining Update - Electronic Mail of February 5, 2016**

**13.2 MSBA Memo Leaders Debate Questions - Electronic Mail of February 17, 2016**

**13.3 MSBA 2016 AGM Resolutions Package - Electronic Mail of February 18, 2016**

**Calendar Review & Discussion**

**14.1 See Google Calendar.**

**Additional Agenda Items**

**Adjournment**

Adjourned at 9:35 p.m.



Ron Falk  
Ron Falk, Chair of the Board