

**REGULAR MEETING OF THE BOARD
HANOVER SCHOOL DIVISION
Tuesday, June 30, 2015 (7:30 PM)**

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

| | |
|---------------|------------------|
| Lynn Barkman | Sue Doerksen |
| Sarah Dyck | Ron Falk (Chair) |
| Cyndy Friesen | Shannon Friesen |
| Rick Peters | Brad Unger |
| Ruby Wiens | |

ALSO IN ATTENDANCE:

| | |
|-----------------|---------------|
| Randy Dueck | Kevin Heide |
| Chris Gudziunas | Phil Guenther |
| Rick Ardies | |

Opening Items

1.1 Opening & Prayer - Kevin Heide

Human Resources Report

2.1 HR Staffing Report - Support Staff for the period of June 17 to June 30, 2015

ORIGINAL - Motion

Member (**Brad Unger**) Moved, Member (**Sarah Dyck**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of June 17 to June 30, 2015'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

2.2 HR Staffing Report - Teachers for the period of June 17 to June 30, 2015

ORIGINAL - Motion

Member (**Shannon Friesen**) Moved, Member (**Rick Peters**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period of June 17 to June 30, 2015'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Adoption of Public Previous Meeting Minutes

3.1 Minutes of Regular Board Meeting, June 2, 2015

ORIGINAL - Motion

Member (**Ruby Wiens**) Moved, Member (**Sarah Dyck**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, June 2, 2015, at 7:30 p.m. in the Board Room.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Adoption of the In-Camera Board Previous Meeting Minutes

4.1 Minutes of Committee of the Whole In-Camera Meeting, June 2, 2015

ORIGINAL - Motion

Member (**Rick Peters**) Moved, Member (**Sue Doerksen**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, June 2, 2015 at 6:00 pm.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**

4.2 Minutes of Committee of the Whole In-Camera Meeting, June 16, 2015

ORIGINAL - Motion

Member (**Cyndy Friesen**) Moved, Member (**Sue Doerksen**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, June 16, 2015 at 4:30 pm.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

4.3 Minutes of Committee of the Whole In-Camera E-Mail Meeting, June 18, 2015

ORIGINAL - Motion

Member (**Rick Peters**) Moved, Member (**Lynn Barkman**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board E-Mail Meeting of Thursday June 18, 2015.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Committee Reports - Education

5.1 Report of Education Committee Meeting, June 16, 2015

5.2 UPDATED - IBM Deeper Learning Plan

No action necessary.

5.3 COPY - AFM Month End Report of May 2015

No action necessary.

5.4 COPY - SRSS Chrome Book Pilot Project

Luis Reis, SRSS has submitted a proposal for a technology plan intended to move the SRSS towards a 1:1 student/technology environment. HSD has administratively approved this project.

5.5 COPY - Learning & the Brain Conference Report by Cam Kelbert

No action necessary.

5.6 COPY - Education Committee Budget Summary

Education Committee Budget as of June 10, 2015 was reviewed.

5.7 UPDATED - MHV Sponsorship/Buddy Program

This request has been administratively approved.

5.8 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support.

- 1) NCI request permission for the grade 6s to attend a winter outdoor education experience at Winkler Bible Camp from February 4-5, 2016. This request has been administratively approved.
- 2) NCI request permission for the grade 8s to attend a winter outdoor education experience at Camp Cedarwood from February 10-12, 2016. This request has been administratively approved.
- 3) Janessa Roy, The Learning Centre requests permission for the TLC staff and students to participate in an outdoor education component at Camp Arnes from June 11-12, 2015. This request has been administratively approved.
- 4) GVS request permission for the Varsity Boys and Girls, and Junior Varsity Boys and Girls teams to attend over-night trips for the 2015 Volleyball Season. This request has been administratively approved.

5.9 COPY - Imaginative Learning Project - Mitchell Middle School

Mitchell Middle School has applied for the Imaginative Learning Project Grant to be applied to the purchase of Heart Rate Monitor watches. This request has been denied.

5.10 COPY - Imaginative Learning Grant - Southwood School

Southwood School has applied for the Imaginative Learning Grant to be applied to the new school project: MakerSpace Project. A grant of \$10,000 has been awarded.

5.11 COPY - Imaginative Learning Grant - Landmark Collegiate

Landmark Collegiate has applied for the Imaginative Learning Grant to be applied to project-based learning. A grant of \$5,000 has been awarded.

5.12 COPY - Imaginative Learning Project - Woodlawn School

Woodlawn School has applied for the Imaginative Learning Project Grant to implement a Maker Space. A grant of \$5,000 has been awarded.

5.13 COPY - Festivals of Music Letter of May 11, 2015

5.14 COPY - SRSS request to plan and implement Innovation Weeks - Letter of June 1, 2015.

5.15 COPY - Manitoba Education and Advanced Learning Letter of June 2015 - Shane Shumsky

5.16 COPY - Manitoba Education and Advanced Learning Letter of June 2015 - Marlin Adrian

5.17 COPY - Manitoba Education and Advanced Learning Letter of June 2015 - Darryl Adam

Committee Reports - Finance / Audit

6.1 Report of Finance / Audit Committee Meeting, June 16, 2015

6.2 COPY - Revenue Summary - June 2015

As of June 10/15.

6.3 COPY - Location Summary - June 2015

As of June 10/15.

6.4 COPY - Administration Summary - June 2015

As at June 10/15.

6.5 COPY - Transportation Summary - June 2015

As at June 10/15.

6.6 COPY - Maintenance Summary - June 2015

As at June 10/15.

6.7 COPY - Staffing Levels Report - June 2015

As at June 10/15.

6.8 COPY - Identified Variances to Budget - June 2015

As at June 10/15.

6.9 COPY - MasterCard and Expense Claims for R.Dueck & K.Heide - April and May 2015

No action necessary.

6.10 COPY - School Fund Audit Reports

School Generated Funds audits were completed by Scott Bestvater with reports attached. Admin will review reports and address any areas of concern with schools.

6.11 COPY - Parent Advisory Council Fund Balances

Currently there is over \$200,000 in PAC bank accounts. Admin is in the midst of developing guidelines and procedures for PAC's to follow to ensure existing provincial guidelines are adhered to.

6.12 COPY - FRAME 2013/14 Actual Report

A few categories of interest from FRAME 2013/14 are being provided as information.

6.13 COPY - March 31, 2015 Audited Financial Statement

MNP Audited statement for Provincial purposes. No comparison or relevance to our June 30th year end.

Committee Reports - Governance / Public & Staff

7.1 Report of Governance Committee Meeting, June 16, 2015

7.2 COPY - Governance Policy Review Schedule

Policy review schedule for June 2015.

7.3 COPY - Approved Hiring Procedure

Drafted into proper procedure, for review and discussion.

7.4 COPY - Policy BF Trustee Code of Conduct

Review Policy BF Trustee Code of Conduct.

7.5 UPDATED - Policy AC Organization & Operations

ORIGINAL - Motion

Member (**Ruby Wiens**) Moved, Member (**Cyndy Friesen**) seconded to approve the **ORIGINAL** motion 'Move to delete Policy AC Organization & Operations.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

7.6 UPDATED - Policy AD Educational Philosophy, Mission Statement and Priorities

ORIGINAL - Motion

Member (**Ruby Wiens**) Moved, Member (**Cyndy Friesen**) seconded to approve the **ORIGINAL** motion 'To give second, third and final reading of Policy AD Educational Philosophy, Mission Statement and Priorities.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Committee Reports - Operations

8.1 Report of Operations Committee Meeting, June 16, 2015

8.2 COPY - Transportation Report of June 2015

8.3 UPDATED - Enhanced Alternate Busing Proposal of June 2015

Details on a proposed alternate busing option for families within the division were provided in order to provide an option for alternate busing arrangements for HSD families.

ORIGINAL - Motion

Member (**Lynn Barkman**) Moved, Member (**Sarah Dyck**) seconded to approve the **ORIGINAL** motion 'To provide alternate busing arrangements for the 2015/16 school year based on the following criteria:

1. Student's home address must be in a bus eligible area to qualify for alternate busing consideration;
2. Busing will only be provided to the same school catchment as the student's home address;
3. The alternate busing location must be on an existing route in a bus eligible area;
4. There must be space available on the bus as determined by HSD Transportation;
5. Transportation from the alternate location must be approved by HSD Transportation every year;
6. This must be a permanent everyday arrangement - each student can only be assigned to one bus.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

8.4 COPY - SRSS Theatre Request

Request to book the SRSS Theatre for Oct 17th performance prior to the booking window being open (according to procedure) was approved at June 16th Board meeting.

8.5 COPY - NCI Rental Request

Same date as NES PAC event, however, in this case the school is not partnering with the community for this event. Based on this, regular rental rates would apply. Permission to book early was granted.

8.6 COPY - Maintenance Report of June 2015

No action necessary.

8.7 COPY - ICT Update of June 2015

No action necessary.

8.8 COPY - Reassessment Notices Summary

Large increases to warehouse and bus garage property valuation. Letter of appeal will be sent.

8.9 COPY - MB Games Track Update

No action necessary.

Committee Reports - Negotiations

9.1 Negotiations Committee Report (HTA) of June 17, 2015

9.2 Negotiations Committee Report (HTA) of June 18, 2015

9.3 Negotiations Committee Report (HTA) of June 22, 2015

ORIGINAL - Motion

Member **(Cyndy Friesen)** Moved, Member **(Shannon Friesen)** seconded to approve the **ORIGINAL** motion 'to ratify the proposal document entitled "Agreement in Committee Between The Hanover School Division and The Hanover Teachers' Association of the Manitoba Teachers' Society As at June 26, 2015" subject to ratification by the Hanover Teachers' Association.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

9.4 Negotiations Committee Report (Senior Admin) of June 22, 2015

9.5 Negotiations Committee Report (EA) of June 23, 2015

Committee Reports

10.1 Workplace Safety and Health Committee Report of June 3, 2015

Financial Update

11.1 Cheque Register, Deposit Register, Payroll & Other Transfers

ORIGINAL - Motion

Member **(Cyndy Friesen)** Moved, Member **(Rick Peters)** seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

| | | | |
|------------|----------------------|-----------|--------------|
| Jun. 09/15 | #27495 to #27535 | Totalling | \$154,748.64 |
| Jun. 09/15 | #8021947 to #8022038 | Totalling | 119,552.54 |
| Jun. 16/15 | #27536 to #27583 | Totalling | 302,692.37 |
| Jun. 16/15 | #8022039 to #8022117 | Totalling | 85,520.98 |
| Jun. 23/15 | #27584 to #27635 | Totalling | 52,103.39 |
| Jun. 23/15 | #8022118 to #8022207 | Totalling | 53,097.69 |
| Jun. 23/15 | #27636 | Totalling | 483.61 |
| Jun. 30/15 | #27637 to #27677 | Totalling | 135,495.29 |
| Jun. 30/15 | #8022208 to #8022342 | Totalling | 412,169.39 |

Jun./15 #1856 to #1866 Totalling 93,946.19
Jun. 5, 13, 15, 19, 30/15 Payroll & Other Trfs Totalling 3,103,036.42'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

General Information

12.1 Article - Esther Goossen: A Real Zest For Life of June 1999

12.2 Official Notification - LEED Gold Certification of Clearspring Middle School of June 11, 2015

12.3 The Carillon Article - Gudziunas elected president of MHSAA of June 19, 2015

12.4 Steinbach Online Article - Steinbach To Double In Size of June 24, 2015

12.5 Student Enrollment by School & Grade as of June 25, 2015

12.6 SRSS Student Enrollment by Grade as of June 30, 2015

12.7 Graduate Totals by School

SRSS – 385, Landmark Collegiate – 28, Niverville Collegiate – 44, Green Valley – 64, Crystal Springs – 3.

12.8 WISE Kid-Netic Energy letter of June 26, 2015

MSBA Information

13.1 MSBA Brandon CUPE Settlement Bulletin - Electronic Mail of June 17, 2015

13.2 MSBA Collective Bargaining Update Bulletin - Electronic Mail of June 17, 2015

13.3 MSBA Working Conference Announcement - Electronic Mail of June 17, 2015

13.4 MSBA Collective Bargaining Update Bulletin - Electronic Mail of June 24, 2015

Calendar Review & Discussion

14.1 See Google Calendar.

Adjournment

Adjourned at 9:40 p.m.



Ron Falk, Chair of the Board