

**REGULAR MEETING OF THE BOARD  
HANOVER SCHOOL DIVISION  
Tuesday, June 3, 2014 (7:30 PM)**

**ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS:**

Marilyn Plett (Chair)	Ron Falk (Vice Chair)
Lynn Barkman	Cyndy Friesen
Randy Hildebrand	Bonnie Hildebrandt
Gerry Klassen	Andrew Wiebe
Ruby Wiens	

**ALSO IN ATTENDANCE:**

Randy Dueck	Chris Gudziunas
Rick Ardies	Kevin Heide
Phil Guenther	

**Opening Items**

**1.1 Call to Order**

The meeting was called to order by the Marilyn Plett at 7:30 p.m.

**1.2 Scripture & Prayer – Marilyn Plett**

**Adoption of Public Previous Meeting Minutes**

**2.1 Minutes of Regular Board Meeting, May 6, 2014**

**ORIGINAL - Motion** Member (**Gerry Klassen**) Moved, Member (**Bonnie Hildebrand**) seconded to approve the **ORIGINAL** motion 'to accept the Minutes of the Regular Board Meeting, held on Tuesday, May 6, 2014 at 7:30 p.m. in the Board room.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

**Superintendents Recommendations**

**3.1 Request from SRSS Baseball Team to Attend Provincials - Time Sensitive**

Request from SRSS Baseball team to attend provincials in Brandon, Manitoba, May 29 - 31, 2014. Administratively approved due to time sensitive.

**3.2 Borrowing By-Law No. 5/2014**

**ORIGINAL - Motion** Member (**Ron Falk**) Moved, Member (**Gerry Klassen**) seconded to approve the **ORIGINAL** motion 'To approve the Hanover School Division Borrowing By-Law No. 5/2014 in the amount of \$39,000,000 cumulative borrowing for the 2014/2015 fiscal year.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

### **3.3 HR Staffing Report - Support Staff May 21 - June 3, 2014**

**ORIGINAL - Motion** Member (**Ruby Wiens**) Moved, Member (**Randy Hildebrand**) seconded to approve the **ORIGINAL** motion 'to accept the HR Staffing Report for Support Staff for May 21 - June 3, 2014 as attached.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

### **3.4 Superintendent's Staffing Report - Teachers, May 7, 2014 to May 20, 2014**

**ORIGINAL - Motion** Member (**Andrew Wiebe**) Moved, Member (**Bonnie Hildebrand**) seconded to approve the **ORIGINAL** motion 'to accept the attached staffing report for teachers and CST staff from May 21, 2014 to June 3, 2014.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

## **Adoption of the In-Camera Board Previous Meeting Minutes**

### **4.1 Minutes of Committee of the Whole In-Camera Meeting, May 6, 2014**

**ORIGINAL - Motion** Member (**Cyndy Friesen**) Moved, Member (**Lynn Barkman**) seconded to approve the **ORIGINAL** motion 'to accept the Minutes of the Committee of the Whole In- Camera Meeting, held on Tuesday, May 6, 2014, at 7:30 pm.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

### **4.2 Minutes of Committee of the Whole In-Camera E-mail Meeting, May 8, 2014**

**ORIGINAL - Motion** Member (**Ron Falk**) Moved, Member (**Gerry Klassen**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Committee of the Whole In-Camera E-Mail meeting held on Thursday, May 8, 2014.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

### **4.3 Minutes of Committee of the Whole In-Camera E-Mail Meeting, May 9, 2014**

**ORIGINAL - Motion** Member (**Gerry Klassen**) Moved, Member (**Andrew Wiebe**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Committee of the Whole In-Camera E-Mail meeting, held on Friday, May 9, 2014.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

### **4.4 Minutes of Committee of the Whole In-Camera Meeting, May 20, 2014**

**ORIGINAL - Motion** Member (**Andrew Wiebe**) Moved, Member (**Ruby Wiens**) seconded to approve the **ORIGINAL** motion 'to accept the Minutes of the Committee of the Whole In-Camera Meeting, held on Tuesday, May 20, 2014 at 5:00 pm in the Board room.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

## **Committee Reports - Education**

### **6.1 Education Committee Report, May 20, 2014**

Education Committee Report May 20, 2014.

### **6.2 COPY - Outdoor Garden on Landmark Collegiate School Grounds**

**ORIGINAL - Motion** Member (**Cyndy Friesen**) Moved, Member (**Gerry Klassen**) seconded to approve the **ORIGINAL** motion 'Recommend to grant Landmark Collegiate permission to create a 10 X 10 food forest garden on the east end of the LCI school yard. All plans must be in consultation with Bob Proulx, Director of Facilities.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

### **6.3 COPY - AFM Counsellor - April 2014 and Year End Summary Reports**

Dan Dacombe, AFM Counsellor - April 2014 and Year End Summary reports.

### **6.4 COPY - Big Bang 13 Conference - August 6-8, 2014**

Student Services request permission to send a team of four (4) teachers to the Big Bang 13 Conference in Las Vegas, NV from August 6-8, 2014. Student Services will provide the funding of approx. \$7,000 for two (2) teachers from Niverville Collegiate and two (2) teachers from The Learning Centre to attend. Due to timing, this issue was dealt with at Committee of the Whole In-Camera meeting of May 20, 2014.

### **6.5 COPY - Teaching and Professional Learning Opportunity Grant**

Sarah Barton, Blumenort School, has applied for the Teaching and Professional Learning Opportunity Grant to be applied for a 3-week French immersion course through the College International de Cannes, France. Due to timing, this issue was dealt with at Committee of the Whole In-Camera meeting of May 20, 2014.

### **6.6 COPY - School Requests for Permission to Participate in Various Field Trips and Financial Assistance**

**ORIGINAL - Motion** Member (**Cyndy Friesen**) Moved, Member (**Lynn Barkman**) seconded to approve the **ORIGINAL** motion 'Recommend to Grant the following requests:

1) Mitchell Middle School permission for the grade 6 students to participate in a voluntary after-school airplane ride and pilot presentation at Harv's Air Service at the end of May or beginning of June (depending on weather). Note: this item has been already dealt with at Committee of the Whole meeting, May 20, 2014.

2) SRSS financial assistance of \$45/student for SRSS Jazz Band and Vocal Ensemble to Brandon Jazz Festival and for the SRSS Chamber Choir, Sr. Concert Band and the Gr. 11 & 12 Jazz bands to attend the Heritage Music Festival in Chicago. There will be a total of 71 students attending both these events.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

### **6.7 COPY - Education Budget as of May 20, 2014**

No action necessary.

**6.8 COPY - Action Research Project - Niverville Elementary School**

Niverville Elementary School request financial support to implement the Action Research Project - Response to Intervention (RTI) program. Due to timing, this issue was dealt with at Committee of the Whole In-Camera meeting of May 20, 2014.

**Committee Reports - Finance / Audit**

**7.1 Report of Finance / Audit Committee Meeting, May 20, 2014**

Finance Committee Meeting Report – May 20, 2014

**7.2 COPY - Revenue Summary - May 2014**

As of May 15<sup>th</sup>, 2014

**7.3 COPY - Location Summary - May 2014**

As of May 15<sup>th</sup>, 2014

**7.4 COPY - Administration Summary - May 2014**

As of May 15<sup>th</sup>, 2014

**7.5 COPY - Transportation Summary - May 2014**

As of May 15<sup>th</sup>, 2014

**7.6 COPY - Maintenance Summary - May 2014**

As of May 15<sup>th</sup>, 2014

**7.7 COPY - Staffing Level Variances - May 2014**

As of May 15<sup>th</sup>, 2014

**7.8 COPY - Identified Variances to Budget - May 2014**

As of May 15<sup>th</sup>, 2014

**7.9 COPY - Wage / Salary Reclassification**

Semi-annual reclassification review:

1. J Broesky (Painter - Lead Hand )
2. NCI Custodial Classification (Asst Head / Custodian)
3. L Kehler (SS Clerical / Admin Secretary)
4. S Giesbrecht (AP Lead Hand)
5. R Warkentin (Acting Trans Supervisor)

**ORIGINAL - Motion Member (Ron Falk) Moved, Member (Randy Hildebrand) seconded to approve the ORIGINAL motion 'To grant Robert Warkentin an annual increase of \$5,000.00 for the period of time that he fulfills the role of "Acting Transportation Director". This increase will take effect as of May 1, 2014.'**

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

**7.10 COPY - SRSS Cost Update**

A summary of HSD expenses at SRSS Addition will be provided to indicate what the HSD contribution has been to this point at SRSS.

**7.11 Copy - Rotation 5 - MasterCard and Expense Reports**

No action necessary.

**Committee Reports****8.1 Workplace Safety & Health Committee Report, March 20, 2014**

WSH Committee Meeting Report – March 20, 2014

**8.2 Workplace Safety & Health Committee Report, May 29, 2014**

WSH Committee Meeting Report – May 29, 2014

**Financial Update****9.1 Cheque Register, Direct Deposit Register and Payroll & Other Transfers**

**ORIGINAL - Motion** Member (**Ron Falk**) Moved, Member (**Bonnie Hildebrandt**) seconded to ratify the following list of accounts payable cheques and transfers:

Apr. 29, 2014	#23639 to #23738	Total	\$1,250,483.04
Apr. 29/14	#8017417 to #8017467	Total	308,675.13
May 6/14	#23739 to #23818	Total	119,701.54
May 6/14	#8017468 to #8017565	Total	20,963.65
May 13/14	#23819 to #23929	Total	660,763.50
May 13/14	#8017566 to #8017625	Total	15,250.00
May 20/14	#23930 to #24004	Total	736,517.92
May 20/14	#8017626 to #8017664	Total	16,489.08
May 27/14	#24005 to #24098	Total	100,184.55
May 27/14	#8017665 to #8017712	Total	28,590.43
May 6-27/14	#1764 to #1769	Total	4,757.10
May 9, 13, 15, 23, 30/14	Payroll & Other Tfrs	Total	\$2,911,809.91

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

**Correspondence****10.1 Letters In - MASBO - Thank You to Kevin Heide****10.2 Response Letters to Principals re: Requests from Education Committee Meeting, April 22, 2014****10.3 Response Letters to Requests from Schools****10.4 Letters Out - Tia Cumming, Class Size Initiative Coordinator, Manitoba Education****10.5 Letters Out - Honourable Gerald Farthing, Deputy Minister of Education****10.6 Letters Out - Honourable James Allum, Minister of Education**

**10.7 Letters Out - Sherry Bestvater & Cam Kelbert, SRSS to Attend Conference in San Diego**

**General Information**

**11.1 Evan Wiens - 2014 TD Scholarship Recipient**

**11.2 SRSS - Report of Enrolment by Major as of April 2014**

**11.3 Wpg Free Press - 'Unschooling' is in**

**11.4 Conference Report - Bonnie Hildebrandt & Lynn Barkman**

**11.5 Conference Report - Tracy Beaudin, Blumenort VP**

**11.6 Student Enrollment Report - May 2014**

**MSBA Information**

**12.1 MSBA - Electronic Mail for May 21, 2014**

**12.2 MSBA - Electronic Mail for May 23, 2014**

**12.3 MSBA - Electronic Mail for May 28, 2014**

**12.4 MSBA - Electronic Mail for May 29, 2014**

**Calendar Review & Discussion**

**14.1 Calendar - June 2014**

No action necessary.

**Adjournment**

Adjourned at 8:55 p.m.