

**REGULAR MEETING OF THE BOARD  
HANOVER SCHOOL DIVISION  
Tuesday, February 3, 2015 (7:30 PM)**

**ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS:**

Lynn Barkman	Sue Doerksen
Sarah Dyck	Ron Falk
Cyndy Friesen	Rick Peters
Brad Unger	Ruby Wiens

**REGRETS:**

Shannon Friesen

**ALSO IN ATTENDANCE:**

Randy Dueck	Kevin Heide
Chris Gudziunas	Phil Guenther
Rick Ardies	

**ROLL CALL**

**Opening Items**

**2.1 Opening & Prayer - Brad Unger**

**School Presentations**

**3.1 School Featured at Board Meeting - Landmark Collegiate**

**Adoption of Public Previous Meeting Minutes**

**4.1 Minutes of Regular Board Meeting, January 6, 2015**

**Original - Motion**

Member (**Rick Peters**) Moved, Member (**Sue Doerksen**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, January 6, 2015, at 7:30 p.m. in the Board room.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

**Human Resources Report**

**5.1 HR Staffing Report - Support Staff for the period Jan 21 - Feb 3, 2015**

**ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Sarah Dyck**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the HR Staffing Report - Support Staff for the period Jan 21 - Feb 3, 2015'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

**5.2 HR Staffing Report - Teachers for the period Jan 21 - Feb 3, 2015**

**ORIGINAL - Motion**

Member (**Sarah Dyck**) Moved, Member (**Sue Doerksen**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the HR Staffing Report - Teachers for the period Jan 21 - Feb 3, 2015'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

**Adoption of the In-Camera Board Previous Meeting Minutes**

**6.1 Minutes of Committee of the Whole In-Camera Meeting, January 6, 2015**

**ORIGINAL - Motion**

Member (**Ruby Wiens**) Moved, Member (**Cyndy Friesen**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, January 6, 2015 at 5:30 pm.'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

**6.2 Minutes of Committee of the Whole In-Camera Meeting, January 20, 2015**

**ORIGINAL - Motion**

Member (**Rick Peters**) Moved, Member (**Sue Doerksen**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, January 20, 2015 at 4:30 pm.'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

**Business Arising out of Minutes**

**Committee Reports - Education**

**8.1 Education Committee Report, January 20, 2015**

Education Committee Report, January 20, 2015

**8.2 COPY - AFM Counsellor Monthly Reports**

Daniel Dacombe, AFM Counsellor has submitted the November 2014 and December 2014 reports.

**8.3 COPY - SRSS - KLAS Exchange Program**

SRSS is seeking support in re-establishing the SRSS-KLAS (Kumon Leysin Academy of Switzerland) exchange program.

**8.4 COPY - Jamie Peters, SRSS - Out-of-Province Professional Development**

**8.5 COPY - Canadian Education Association**

Canadian Education Association membership renewal confirmation letter.

**8.6 COPY - Principal Out of Province Professional Development Requests**

The following requests have been administratively approved and funding will comply with the Principal PD Fund guidelines:

- 1) Rod Kehler, Principal of Southwood School to attend the 'Big Picture Learning' leadership conference in Oakland, CA from January 20-23, 2015.

- 2) Colin Campbell, Vice-Principal of Woodlawn School to attend the 'Big Picture Learning' leadership conference in Oakland, CA from January 20-23, 2015.
- 3) Michael Koester, Principal of Niverville Collegiate to attend the 'Big Picture Learning' leadership conference in Oakland, CA from January 21-23, 2015.
- 4) Luis Reis, Campus Administrator of SRSS to attend the 'Big Picture Learning' leadership conference in Oakland, CA from January 21-23, 2015.

**8.7 COPY - Paul Reimer, SRSS - Out of Province Professional Development Report**

**8.8 COPY - Mike Thiesen - Out of Province Conference Report**

**8.9 COPY - Eldon Dueck - Out of Province Professional Development Report**

**8.10 COPY - Education Committee Budget**

Education Committee Budget as January 15, 2015.

**8.11 COPY - Various Overnight and Financial Support Requests**

**8.12 COPY - WISE Kid-Netic Science Summer Camp - August 10-14, 2015**

WISE Kid-Netic Science Summer Camp will be held at Southwood School from August 10-14, 2015.

**Committee Reports - Finance / Audit**

**9.1 Report of Finance / Audit Committee Meeting, January 20, 2015**

**9.2 COPY - Revenue Summary - January 2015**

As of January 15/15.

**9.3 COPY - Location Summary - January 2015**

As of January 15/15.

**9.4 COPY - Administration Summary - January 2015**

As at Jan 15, 2015.

**9.5 COPY - Transportation Summary - January 2015**

As at Jan 15, 2015.

**9.6 COPY - Maintenance Summary - January 2015**

As at Jan 15, 2015.

**9.7 COPY - Staffing Levels Report**

As at Jan 15, 2015.

**9.8 COPY - Identified Variances to Budget**

**9.9 COPY - IT Reclassification**

**9.10 COPY - Qualified Donee Status**

**9.11 Bank Services Tender**

**ORIGINAL - Motion**

Member (**Cyndy Friesen**) Moved, Member (**Rick Peters**) seconded to approve the **ORIGINAL** motion 'To extend the banking services agreement with Steinbach Credit Union for an additional two years, extending to June 30, 2017.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

**9.12 COPY - Minister of Education Accumulated Surplus Letter**

The Minister of Education has sent a letter advising that school divisions will no longer be able maintain a surplus in excess of 4%.

**Committee Reports - Governance / Public & Staff**

**10.1 Report of Governance Committee Meeting, January 20, 2015**

**10.2 COPY - 2014 / 15 Public & Staff Budget**

**10.3 COPY - Public & Staff Budget 2015/16 ( includes Communications )**

**10.4 COPY - Trustee Code of Conduct**

**10.5 COPY - School Closure Policy**

**10.6 Teacher Transfer Policy**

**ORIGINAL - Motion**

Member (**Ruby Wiens**) Moved, Member (**Cyndy Friesen**) seconded to approve the **ORIGINAL** motion 'To give first reading to Policy GH – Teacher Transfer Policy.'

Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **2**. The motion **Carried. 6 - 2**

**10.7 COPY - Board Policy Review Schedule for 2014 - 2015**

Board Policy Review Schedule for 2014-2015

**10.8 COPY - Community Use of Schools Policy**

**Committee Reports - Operations**

**11.1 Report of Operations Committee Meeting, January 20, 2015**

**11.2 COPY - Bus Purchase Tender**

**11.3 COPY - Transportation Services Report for January 20, 2015**

**11.4 COPY - 2015/16 Draft Budget**

**11.5 Sport Manitoba Coaching Clinic Request**

**ORIGINAL - Motion**

Member (**Lynn Barkman**) Moved, Member (**Brad Unger**) seconded to approve the **ORIGINAL** motion 'To waive rental fees for the Sport Manitoba coaching clinic to be offered at the SRSS on Sept 18th and 19th. Proof of appropriate insurance coverage will be supplied by Sport Manitoba.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

**11.6 COPY - Mitchell Elementary Grooming Room**

This project is now complete.

**11.7 COPY - Bothwell Gym**

The gym received an overhaul during the Christmas break.

**11.8 COPY - Blumenort Addition**

MCM Architects is working on drawings.

**11.9 COPY - South Oaks Addition**

MCM is working on drawings.

**11.10 COPY - Niverville Elementary Addition**

Stantec is working on drawings.

**11.11 COPY - TLC Portables**

**11.12 COPY - Pesticide Spraying**

Director of Facilities is reviewing new legislation and associated cost.

**11.13 COPY - 2015/16 Draft Budget**

**11.14 COPY - Manitoba Games Track Development**

An update on the Manitoba Games track was provided as information.

**Committee Reports**

**12.1 Steinbach High School Committee Reports**

With the completion of the school project and the grand opening ceremony planning, the Steinbach High School Committee has completed the tasks assigned to this committee.

**ORIGINAL - Motion**

Member (**Ron Falk**) Moved, Member (**Cyndy Friesen**) seconded to approve the **ORIGINAL** motion 'To dissolve the Steinbach High School Committee effective immediately as a result of the committee completing all tasks assigned in the establishment of the Steinbach Regional Secondary Addition / Expansion.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

**Financial Update**

**13.1 Cheque Register, Deposit Register, Payroll & Other Transfers**

**ORIGINAL - Motion**

Member (**Cyndy Friesen**) Moved, Member (**Brad Unger**) seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

Jan. 06/15	#26414 to #26458	Totalling	\$225,805.72
Jan. 06/15	#8019848 to #8019919	Totalling	563,897.96
Jan. 13/15	#26459 to #26514	Totalling	365,467.50
Jan. 13/15	#8019920 to #8020002	Totalling	103,412.67
Jan. 20/15	#26515 to #26566	Totalling	796,506.45
Jan. 20/15	#8020003 to #8020079	Totalling	71,181.43
Jan. 27/15	#26567 to #26615	Totalling	39,090.98
Jan. 27/15	#8020080 to #8020169	Totalling	219,127.14
Feb. 03/15	#26616 to #26664	Totalling	877,275.23
Feb. 03/15	#8020170 to 8020293	Totalling	407,738.54
Jan. 13, 15, 30/15	Payroll & Other Trfs	Totalling	2,893,804.87'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

## Correspondence

### General Information

#### 15.1 Letter to Parent Advisory Council Chairs re: Public Budget Consultation Session

#### 15.2 Canadian Press Article - Brian Pallister Responds to NDP Accusations He's Anti-Gay Rights

#### 15.3 Eastman Immigrant Services - International Cooking Classes

#### 15.4 Student Enrollment by School & Grade as of January 29, 2015

#### 15.5 SRSS Enrollment Report

### MSBA Information

#### 16.1 MSBA Electronic Mail for January 21, 2015 - MSBA Convention

#### 16.2 MSBA Electronic Mail for January 21, 2015 - Creating Safe Schools Webinar

#### 16.3 MSBA Electronic Mail for January 28, 2015 - MHSAA Summit Invitation

#### 16.4 MSBA Electronic Mail for January 28, 2015 - MSBA Policy Framework Input

#### 16.5 MSBA Electronic Mail for January 28, 2015 - President's Report - Budget

#### 16.6 MSBA Electronic Mail for January 28, 2015 - President's Report - Looking Ahead

### Items Dealt With at Previous Board Meetings

#### Calendar Review & Discussion

#### 18.1 See Google Calendar.

### Additional Agenda Items

#### Adjournment

Adjourned at 9:20 p.m.

  
 Ron Falk, Chair of the Board