

**REGULAR MEETING OF THE BOARD
HANOVER SCHOOL DIVISION
Tuesday, February 7, 2017 (7:30 PM)**

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

Lynn Barkman	Sue Doerksen
Sarah Dyck	Ron Falk (Chair)
Cyndy Friesen	Shannon Friesen
Rick Peters	Brad Unger
Ruby Wiens	

ALSO IN ATTENDANCE:

Randy Dueck	Chris Gudziunas
Kevin Heide	Phil Guenther

REGRETS:

Rick Ardies

Opening Items

1.1 Opening - Brad Unger

School Presentations

2.1 School Presentation - Stonybrook Middle School

Stonybrook Middle School presented on their MakerSpace program.

Superintendents Information

3.1 Kindergarten Survey Update

An update on the community surveys regarding parent opinions on all day / every other day vs. half day / every day was discussed. The survey is to provide information on preferences for consideration by community.

Human Resources Report

4.1 HR Staffing Report - Support Staff for the period of January 25 to February 7, 2017

ORIGINAL - Motion

Member (**Sue Doerksen**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of January 25 to February 7, 2017'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Sarah Dyck exited the meeting at this time.

4.2 HR Staffing Report - Teachers for the period of January 25 to February 7, 2017

ORIGINAL - Motion

Member (**Lynn Barkman**) Moved, Member (**Shannon Friesen**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period of January 25 to February 7, 2017'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 – 0**

Sarah Dyck re-entered the meeting at this time.

Adoption of Public Previous Meeting Minutes

5.1 Minutes of Regular Board Meeting, January 10, 2017

ORIGINAL - Motion

Member (**Sarah Dyck**) Moved, Member (**Cyndy Friesen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, January 10, 2017, at 7:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Adoption of the In-Camera Board Previous Meeting Minutes

6.1 Minutes of Committee of the Whole In-Camera Meeting, January 10, 2017

ORIGINAL - Motion

Member (**Brad Unger**) Moved, Member (**Ruby Wiens**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, January 10, 2017 at 4:30 pm'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

6.2 Minutes of Committee of the Whole In-Camera Meeting, January 24, 2017

ORIGINAL - Motion

Member (**Sarah Dyck**) Moved, Member (**Rick Peters**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, January 24, 2017 at 4:45 pm'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Committee Reports - Education

7.1 Report of Education Committee Meeting, January 24, 2017

7.2 COPY - AFM Month End Report of November 2016

7.3 COPY - AFM Month End Report of December 2016

7.4 COPY - Principal and Teacher Out-of-Province Professional Development

7.5 COPY - Education Committee Budget Summary

7.6 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support.

7.7 COPY - SRSS Sports Program

7.8 COPY - SRSS KLAS Exchange Program 2017

7.9 UPDATED - 2017 WISE Summer Camp Request

ORIGINAL - Motion

Member (**Sue Doerksen**) Moved, Member (**Sarah Dyck**) Seconded to approve the **ORIGINAL** motion 'To allow WISE Kid-Netic Energy permission to use our facilities for their 2017 Summer Camp July 31 to August 4, 2017 and provide a contribution of \$2,500.00.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

7.10 COPY - Outdoor Learning Space Proposal

Committee Reports - Finance / Audit

8.1 Report of Finance / Audit Committee Meeting, January 24, 2017

8.2 COPY - Revenue Summary - January 2017

8.3 COPY - Location Summary - January 2017

8.4 COPY - Administration Summary - January 2017

8.5 COPY - Transportation Summary - January 2017

8.6 COPY - Maintenance Summary - January 2017

8.7 COPY - Staffing Levels Report - January 2017

8.8 COPY - Identified Variances to Budget - January 2017

8.9 COPY - MasterCard and Expense Claims for R. Dueck & K. Heide - Nov and Dec 2017

8.10 COPY - HSD Bus Garage Wage Proposal (Negotiation Matter)

8.11 UPDATED - Audit Fee Proposal

ORIGINAL - Motion

Member (**Rick Peters**) Moved, Member (**Cyndy Friesen**) Seconded to approve the **ORIGINAL** motion 'To extend the audit services agreement with MNP LLP for an additional two years for the fiscal periods 2016/17 and 2017/2018'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

8.12 COPY - WCB Rate Decrease

8.13 COPY - Administration Budget 2017/18 - First Draft

Committee Reports - Governance / Public & Staff

9.1 Report of Governance Committee Meeting, January 24, 2017

9.2 COPY - MSBA Convention Raffle Donations

9.3 COPY - Governance Policy Review Schedule

9.4 UPDATED - Policy CE School Nutrition**ORIGINAL - Motion**

Member (**Sarah Dyck**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'To give second, third and final reading to Policy CE School Nutrition'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

9.5 COPY - Trustee Conference Guidelines**9.6 COPY - SA-40 Schools-of-Choice and Program Not Offered****9.7 COPY - MSBA Webinar - Alignment of Policy & Monitoring - Electronic Mail for January 12, 2017****Committee Reports - Operations****10.1 Report of Operations Committee Meeting, January 24, 2017****10.2 COPY - Transportation Report of January 2017****10.3 COPY - Transportation PD Request****10.4 COPY - Transportation Parent Petition Response****10.5 COPY - Transportation Budget 2017/18 - First Draft****10.6 COPY - Rental Procedure Review****10.7 COPY - Maintenance Report of January 2017****10.8 COPY - Maintenance Budget 2017/18 - Draft****10.9 COPY - ICT Report of January 2017****Financial Update****11.1 Cheque Register, Deposit Register, Payroll & Other Transfers****ORIGINAL - Motion**

Member (**Rick Peters**) Moved, Member (**Cyndy Friesen**) Seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

Jan. 17/17	#31384 to #31428	Totalling 201,672.61
Jan. 17/17	#8029501 to #8029559	Totalling 83,638.10
Jan. 24/17	#31429 to #31478	Totalling 70,627.45
Jan. 24/17	#8029560 to #8029656	Totalling 180,760.89
Jan. 31/17	#31479 to #31521	Totalling 129,362.47
Jan. 31/17	#8029657 to #8029750	Totalling 773,539.23
Feb. 02/17	#31522 to #31582	Totalling 292,859.28
Feb. 02/17	#8029751 to #8029857	Totalling 128,733.30
Jan./17	#1995 to #1998	Totalling 34,164.25
Jan. 13, 27, 31/17	Payroll & Other Trfs	Totalling 2,888,792.08'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

11.2 Trustee Indemnity - 2017

Winnipeg 1.3% Canada 1.4% Increase will be applied to the Feb 15, 2017 trustee pay.

Member (**Rick Peters**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'To give Second, Third and Final Reading to HSD By-Law No. 2/2017 for Trustee Indemnities for the 2017 calendar year'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

General Information

12.1 Student Enrollment by School & Grade as of February 2, 2017

12.2 NCI Modular Relocation Approval

Approval has been granted to place three additional modular classrooms onsite for the 2017/18 school year.

MSBA Information

13.1 MSBA Skills Canada National Competition 2017 Exhibitor Opportunities Memo - Electronic Mail of January 25, 2017

To be held in Winnipeg May 31-June 3, 2017.

13.2 MSBA Convention 2017

Convention sign-up sheet was circulated for return to Administration by Friday February 17, 2017.

Calendar Review & Discussion

14.1 See Google Calendar

No action necessary.

Additional Agenda Items

15.1 Bus Purchase Tender

ORIGINAL - Motion

Member (**Shannon Friesen**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'That Hanover School Division not participate in the Central Tender Process for the 2017-18 school bus purchases'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Adjournment

Adjourned at 8:45 p.m.



Ron Falk, Chair of the Board