

**REGULAR MEETING OF THE BOARD  
HANOVER SCHOOL DIVISION  
Tuesday, February 2, 2016 (7:30 PM)**

**ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS:**

Sue Doerksen	Lynn Barkman
Sarah Dyck	Ron Falk (Chair)
Cyndy Friesen	Rick Peters
Brad Unger	Ruby Wiens

**ALSO IN ATTENDANCE:**

Randy Dueck	Kevin Heide
Chris Gudziunas	Phil Guenther
Rick Ardies	

**REGRETS:**

Shannon Friesen

**Opening Items**

**1.1 Opening & Prayer - Ruby Wiens**

**School Presentations**

Niverville Elementary School presented their Student Voice group plans.

**2.1 School Presentation - Niverville Elementary School**

**Superintendents Information**

**3.1 HSD Borrowing By-Law No. 2/2016**

**ORIGINAL - Motion**

Member (**Cyndy Friesen**) Moved, Member (**Rick Peters**) Seconded to approve the **ORIGINAL** motion 'to give First Reading to HSD Borrowing By-Law No. 2/2016 for the following projects:

Kleefeld Roof Remediation	\$ 22,800
South Oaks Four Classroom Addition	\$635,200
Blumenort Two Classroom Addition	\$355,100
Landmark Collegiate Roof/Wall	\$317,400
Mitchell Elementary Five Classroom	\$226,600
SRSS - Addition \$326,600 Total	\$1,883,700.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 – 0**.

## **Human Resources Report**

### **4.1 HR Staffing Report - Support Staff for the period of January 20 to February 2, 2016**

#### **ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Sue Doerksen**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of January 20 to February 2, 2016'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

### **4.2 HR Staffing Report - Teachers for the period of January 20 to February 2, 2016**

#### **ORIGINAL - Motion**

Member (**Sarah Dyck**) Moved, Member (**Lynn Barkman**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period of January 20 to February 2, 2016'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

## **Adoption of Public Previous Meeting Minutes**

### **5.1 Minutes of Regular Board Meeting, January 5, 2016**

#### **ORIGINAL - Motion**

Member (**Cyndy Friesen**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, January 5, 2016, at 7:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

## **Adoption of the In-Camera Board Previous Meeting Minutes**

### **6.1 Minutes of Committee of the Whole In-Camera Meeting, January 5, 2016**

#### **ORIGINAL - Motion**

Member (**Ruby Wiens**) Moved, Member (**Sue Doerksen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, January 5, 2016 at 4:30 pm'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

### **6.2 Minutes of Committee of the Whole In-Camera E-Mail Meeting, January 7, 2016**

#### **ORIGINAL - Motion**

Member (**Rick Peters**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Thursday January 7, 2016 via email'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

**6.3 Minutes of Committee of the Whole In-Camera Meeting, January 19, 2016**

**ORIGINAL - Motion**

Member (**Ruby Wiens**) Moved, Member (**Sarah Dyck**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, January 19, 2016 at 4:30 pm'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

**Committee Reports - Education**

**7.1 Report of Education Committee Meeting, January 19, 2016**

**7.2 COPY - AFM Month End Report of November 2015**

**7.3 COPY - AFM Month End Report of December 2015**

**7.4 COPY - Principal and Teacher Out-of-Province Professional Development**

- 1) Shane Shumsky of LCI requests permission to attend the National Council of Teachers of Mathematics (NCTM) Annual Meeting and Exposition in San Francisco, CA April 12-15, 2016. This request has been administratively approved.
- 2) Linda Suderman of LCI requests permission and funding to visit 3 schools as part of a project based learning as a model of 21st century education from November 25-27, 2015 was administratively approved in November 2015. The dates of the visits have changed to January 13-15, 2016.
- 3) Mike Thiesen of South Oaks requests permission to attend the Reading for the Love of it Language Arts Conference in Toronto, ON February 18-19, 2016. This request has been administratively approved.
- 4) Greg Sawatzky and Kimberley Funk of LCI request permission to attend the Deeper Learning 2016 Conference in San Diego, CA March 23-25, 2016. This request has been administratively approved.
- 5) Angela Burtnack-Schinkel of GVS requests permission to attend the CAPSLE's 2016 National Conference in Toronto, ON May 1-3, 2016. This request has been administratively approved.
- 6) Angela Burtnack-Schinkel of GVS requests permission to attend the Reading for the Love of it Language Arts Conference in Toronto, ON February 18-19, 2016. This request has been administratively approved.

**7.5 COPY - Education Committee Budget Summary**

As of January 14, 2016

**7.6 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support.**

- 1) Bothwell requests funding for Grades 6, 7 and 8 students to attend an overnight winter camp at Camp Cedarwood in Lac du Bonnet, MB May 11-13, 2016. This request has been administratively approved at \$45/student for approximately 48 students.
- 2) SRSS requests permission for the Chamber Choir, Senior Wind Ensemble and Senior Jazz Band to attend the Canadian Rocky Mountain Festival in Banff, AB April 19-26, 2016. This request has been administratively approved.

- 3) SRSS requests permission and financial assistance for the band students to attend the MBA Optimist Concert Band and Jazz Band Festivals - February 23-26, 2016 and March 3-5, 2016. This request has been administratively approved at \$1,005.00 per event.
- 4) MMS requests permission for the Grade 8 students to attend an overnight winter camp at Camp Cedarwood in Lac du Bonnet, MB February 17-19, 2016. This request has been administratively approved.
- 5) NCI requests permission for the Grade 6 students to attend the Winter Outdoor Education experience at Winkler Bible Camp in February 3-4, 2016. This request has been administratively approved.
- 6) GVS requests permission for the Grade 5 students to attend a MB Museum Sleepover Program April 15-16, 2016. This request has been administratively approved.
- 7) CMS requests permission to attend the following 3 learning trips. These requests have been administratively approved. - Grade 8 Phys Ed Learning Trip to Falcon Trails Ski Resort, February 12, 2016. - Grade 7 Camp Cedarwood February 29 - March 2, 2016. - Grade 6 Manitoba Museum Learning Trip June 16-17, 2016.

### **7.7 COPY - 2016 Summer Camp Request**

#### **ORIGINAL - Motion**

Member (**Sue Doerksen**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'To allow WISE Kid-Netic Energy permission to use our facilities for their 2016 Summer Camp August 8-12, 2016 with all applicable fees being waived'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

### **7.8 COPY - MHV Partnership**

### **7.9 COPY - CSBA 2016 Call for Presentations**

### **7.10 COPY - Letter of Relocation Consent**

#### **Committee Reports - Finance / Audit**

### **8.1 Report of Finance / Audit Committee Meeting, January 19, 2016**

### **8.2 COPY - Revenue Summary - January 2016**

As of Jan 13, 2016

### **8.3 COPY - Location Summary - January 2016**

As of Jan 13, 2016

### **8.4 COPY - Administration Summary - January 2016**

As of Jan 13, 2016.

### **8.5 COPY - Transportation Summary - January 2016**

As of Jan 13. 2016.

**8.6 COPY - Maintenance Summary - January 2016**

As of Jan 13, 2016

**8.7 COPY - Staffing Levels Report - January 2016**

As of Jan 13, 2016

**8.8 COPY - Identified Variances to Budget - January 2016**

As of Jan 2016.

**8.9 COPY - HSD Hourly Support Staff Notice of Intent to Bargain**

The HSD Hourly Support staff have provided a notice of intent to begin the bargaining process.

**8.10 COPY - Negotiation Status Update**

Outstanding negotiations to be completed in Spring 2016.

**8.11 COPY - WCB Rate Decrease**

A rate decrease from \$1.81 to \$1.52 / \$1,000 earnings results in a potential annual savings of \$43,400.

**8.12 COPY - Provincial Debt Funding Changes**

The Province is changing how long term (capital) debt is being funded. They are only issuing debentures up to a certain limit each year and then they will be issuing promissory notes. This will mean a change to borrowing by-laws when they are read.

**8.13 COPY - Carillon Article - Schools, Churches to pay Hanover firefighting bill of November 5, 2015**

**Committee Reports - Governance / Public & Staff**

**9.1 Report of Governance Committee Meeting, January 19, 2016**

**9.2 COPY - Trustee Indemnities, Allowances and the Role of a Trustee**

No action necessary.

**9.3 COPY - Governance Policy Review Schedule**

Policy review schedule for January 2016.

**9.4 UPDATED - JB Origins of Life**

This policy will be brought forward to a future meeting for further discussion.

**Committee Reports - Operations**

**10.1 Report of Operations Committee Meeting, January 19, 2016**

**10.2 COPY - Transportation Report of January 2016**

**10.3 COPY - Bus Purchase Tender****10.4 COPY - Let's Run - Steinbach Request**

Request to use SMS track facility on May 13 & 14 for Let's Run Steinbach event. May rent facilities but may only use outdoor.

**10.5 COPY - Flores Rental**

Flores is looking for HSD to waive facility fee and charge insurance only for a family event. Committee did not recommend to waive current policy.

**10.6 COPY - Maintenance Report of January 2016**

No action necessary.

**10.7 COPY - Town of Niverville Water**

No action necessary.

**10.8 COPY - Tender Opening Process**

Values in the tender opening process have not been updated since 2007.

**Financial Update****11.1 Cheque Register, Deposit Register, Payroll & Other Transfers****ORIGINAL - Motion**

Member (**Rick Peters**) Moved, Member (**Cyndy Friesen**) Seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

Jan. 12/16	#28811 to #28862	Totalling 116,943.37
Jan. 12/16	#8024582 to #8024662	Totalling 134,833.13
Jan. 19/16	#28863 to #28911	Totalling 349,611.64
Jan. 19/16	#8024663 to #8024727	Totalling 50,243.22
Jan. 26/16	#28912 to #28956	Totalling 43,892.22
Jan. 26/16	#8024728 to #8024799	Totalling 84,808.68
Jan. 27/16	#28957	Totalling 102.00
Feb. 02/16	#28958 to #29013	Totalling 143,704.10
Feb. 02/16	#8024800 to #8024922	Totalling 832,638.82
Feb. 02/16	#289014	Totalling 471.57
Jan./16	#1919 to #1925	Totalling 919.39
Jan. 13, 15, 19, 29/16	Payroll & Other Trfs	Totalling 3,034,735.78'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

**Correspondence****12.1 Planning and Land Dedication For School Sites Act**

No action necessary.

**12.2 Land Use Planning Guide for School Sites**

This is the final document that is being used by the Province. Draft was presented to the Board earlier. Several pictures of Hanover School Division properties.

**General Information**

**13.1 Student Enrollment by School & Grade as of January 28, 2016**

**MSBA Information**

**14.1 MSBA Memo - Electronic Mail of January 8, 2016**

**14.2 MSBA Save the Date: MB Safe & Caring Schools Conference February 8, 2016 - Electronic Mail of January 15, 2016**

**14.3 MSBA Webinar Series: Effective & Efficient Governance - Balancing Educational & Fiscal Responsibilities - Electronic Mail of January 27, 2016**

**Calendar Review & Discussion**

**15.1 See Google Calendar**

**Additional Agenda Items**

**Adjournment**

Adjourned at 8:30 p.m.

  
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Ron Falk, Chair of the Board