

**REGULAR MEETING OF THE BOARD  
HANOVER SCHOOL DIVISION  
Tuesday, April 7, 2015 (7:30 PM)**

**ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS:**

Lynn Barkman	Sue Doerksen
Sarah Dyck	Ron Falk (Chair)
Cyndy Friesen	Shannon Friesen
Brad Unger	Ruby Wiens

**REGRETS:**

Rick Peters

**ALSO IN ATTENDANCE:**

Randy Dueck	Kevin Heide
Chris Gudziunas	Phil Guenther
Rick Ardies	

**Opening Items**

**2.1 Opening & Prayer - Sarah Dyck**

**School Presentations**

**3.1 School Featured at Board Meeting - Steinbach Regional Secondary School**

The SRSS highlighted The Learning Center and had several students present what the TLC has meant to their learning experience.

**Timed Item**

**4.1 Presentation by the RM of Hanover Council re: Community Use of Schools - Councillor Gord Meneer**

Gord Meneer, as a representative of the RM of Hanover council, provided information on the provincial mandate to create joint use agreements for the use of schools within the Division. The following is a summary of the points presented by Mr. Meneer.

- A timeline of events from the RM perspective was shared dating back to 2011.
- The KRA received correspondence on Mar 27<sup>th</sup> that in order to run their activities in Kleefeld School they would be required to purchase insurance.
- Seven meetings have been held with KRA and HSD but still limited access in some communities.
- Benefits of Kleefeld Park were outlined and provided at no cost to the school. The Kleefeld school has staff present in off-school property.
- KRA provides keys for emergency measure purposes.
- Currently have a great working relationship with the school but are not getting anything in return from the Division.
- Access for no cost is still not being allowed after seven meetings.
- Because the joint use agreement has not yet been finalized yet insurance is still applicable.
- Request to waive all fees for rentals at Kleefeld for the remainder of Spring as the RM of Hanover insurance would cover liability concerns in the future.
- Currently being charged insurance fees only.
- Currently no fees being charged by KRA to HSD for use of any facilities.

A question-answer period occurred between the group. A discussion on this matter will take place during the Committee of the Whole Meeting of Tuesday April 7<sup>th</sup>, 2015, a decision will take place and a response letter will be sent.

## **Human Resources Report**

### **5.1 HR Staffing Report - Support Staff for the period March 18 to April 7, 2015**

#### **ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Sarah Dyck**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period March 18 to April 7, 2015'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

### **5.2 HR Staffing Report - Teachers for the period March 18 to April 7, 2015**

#### **ORIGINAL - Motion**

Member (**Shannon Friesen**) Moved, Member (**Ruby Wiens**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period March 18 to April 7, 2015'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

## **Additional Agenda Items**

### **6.1 School Bus Tender Award**

#### **ORIGINAL - Motion**

Member (**Sarah Dyck**) Moved, Member (**Sue Doerksen**) seconded to approve the **ORIGINAL** motion 'to accept the lowest tender for the 2015/16 School Bus tender from Fairway Ford. The division will purchase eight (8) 2016 diesel busses at an average unit price of \$92,657.50 plus applicable taxes.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

## **Adoption of Public Previous Meeting Minutes**

### **7.1 Minutes of Regular Board Meeting, March 3, 2015**

#### **ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Ruby Wiens**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, March 3, 2015, at 7:30 p.m. in the Board Room.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

## **Adoption of the In-Camera Board Previous Meeting Minutes**

### **8.1 Minutes of Committee of the Whole In-Camera Meeting, March 3, 2015**

#### **ORIGINAL - Motion**

Member (**Sarah Dyck**) Moved, Member (**Ruby Wiens**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, March 3, 2015 at 4:00 pm.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

**8.2 Minutes of Committee of the Whole In-Camera Meeting, March 17, 2015**

**ORIGINAL - Motion**

Member (**Sarah Dyck**) Moved, Member (**Shannon Friesen**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, March 17, 2015 at 4:00 pm.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

**Committee Reports - Education**

**9.1 Report of Education Committee Meeting, March 17, 2015**

Education committee report from March 17, 2015.

**9.2 COPY - AFM Month End Report of February 2015**

Report submitted by Dan Dacombe, AFM counsellor.

**9.3 COPY - Landmark Collegiate - Timetable for 2015-2016**

Proposal to change timetable at Landmark Collegiate was presented.

**9.4 COPY - Teacher PD Request**

SRSS requests permission for Werner Pries to attend Google Apps for Education Summit in Grand Forks, ND from March 19-22, 2015 and also request financial assistance of \$1,000. This request has been administratively approved and financial support will be granted through the Teaching and Learning Opportunity Grant.

**9.5 COPY - Greystone Centennial Middle School's Day of Learning**

Clearspring Middle School requests permission for their school leadership team to attend Greystone Centennial Middle School's Day of Learning in Edmonton, Alberta on April 10, 2015 and also request financial assistance of 50% of the approximate total cost of \$5,200.00.

**9.6 COPY - Education Committee Budget**

Education Committee budget update

**9.7 COPY - Various Field Trips, Overnight Field Trips and Requests for Financial Support**

The following requests have been administratively approved:

- 1) Blumenort School requests permission for the grade 7, 8 and 9 students to Falcon Ridge Ski Slopes on March 5, 2015.
- 2) Bothwell School requests permission for the grade 5 students to attend an overnight field trip to the Manitoba Museum from April 17-18, 2015.
- 3) Landmark Elementary School requests permission for the grade 5 students to attend an overnight field trip to the Manitoba Museum from April 17-18, 2015

**9.8 COPY - Innovation Grant Request**

Green Valley School requests financial support in order to offer a new culinary arts pastry course. This item will be discussed further at the next Education Committee meeting.

**9.9 COPY - School Initiated Learning Trips Grant**

Landmark Collegiate request financial support for the senior band and choir to attend the Festival of Music in Chicago, IL from April 16-20, 2015. This request was administratively denied.

**Committee Reports - Finance / Audit**

**10.1 Report of Finance / Audit Committee Meeting, March 17, 2015**

**10.2 COPY - Revenue Summary - March 2015**

As of March 12/15.

**10.3 COPY - Location Summary - March 2015**

As of March 12/15.

**10.4 COPY - Administration Summary - March 2015**

As at March 12/15.

**10.5 COPY - Transportation Summary - March 2015**

As at March 12/15.

**10.6 COPY - Maintenance Summary - March 2015**

As at March 12/15.

**10.7 COPY - Staffing Levels Report - March 2015**

As at March 12/15.

**10.8 COPY - Identified Variances to Budget - March 2015**

As at March 12/15.

**10.9 COPY - Teacher Bargaining Dates - Reminder**

Reminder of upcoming April bargaining dates for Hanover Teachers' Association.

**10.10 COPY - EA Bargaining Update**

An update on EA pre-bargaining was provided.

**10.11 Stonybrook Middle School Piano Request**

**ORIGINAL - Motion**

Member **(Cyndy Friesen)** Moved, Member **(Brad Unger)** seconded to approve the **ORIGINAL** motion 'To grant Stonybrook Middle School permission to proceed with the purchase of a piano. The cost of the piano will be split 40% SMS / 60% HSD as per Hanover School Division policy FM-14.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

**Committee Reports - Governance / Public & Staff**

**11.1 Report of Governance Committee Meeting, March 17, 2015**

**11.2 Trustee speaker rotation at HSD graduations**

**11.3 COPY - Governance Policy Review Schedule**

**11.4 CA School Closure Policy**

**ORIGINAL - Motion**

Member (**Ruby Wiens**) Moved, Member (**Sue Doerksen**) seconded to approve the **ORIGINAL** motion 'To give second, third and final reading to Policy CA - School Closure.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

**11.5 COPY - BA - Board of Trustees**

Received final approval at March 17<sup>th</sup> Board meeting.

**11.6 AEA Smoke-Free Environment Policy**

**ORIGINAL - Motion**

Member (**Ruby Wiens**) Moved, Member (**Brad Unger**) seconded to approve the **ORIGINAL** motion 'To give second, third and final reading to Policy AEA - Smoke-Free Environment.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

**11.7 COPY - DB - Receipt of Donations**

Tabled to next Governance Meeting.

**Committee Reports - Operations**

**12.1 Report of Operations Committee Meeting, March 17, 2015**

**12.2 COPY - March 2015 Transportation Report**

No action necessary.

**12.3 Request to Transfer Land from Kleefeld to Bothwell Catchment - UPDATE**

**ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Shannon Friesen**) seconded to approve the **ORIGINAL** motion 'To transfer the property at the corner of Highway 52 & PR 216 (Parcel 36025 of SW5-7-5E) from Kleefeld to Bothwell catchment to formalize a grandfathered arrangement on that property.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

**12.4 COPY - Kleefeld Bus Loop**

An email from the RM of Hanover regarding the paving of the street connecting our current bus loop at Kleefeld was received.

**12.5 COPY - Landmark Collegiate Entrance Seating Update**

No action necessary.

**12.6 COPY - March 2015 Maintenance Report**

No action necessary.

### **12.7 COPY - Land Use Planning Guide for School Sites**

The Province of Manitoba is developing a Land Use Planning Guide for School Sites through the use of MMM Group Limited. HSD (specifically CMS) has been identified throughout their proposed plan. The division has been asked to send representation to a feedback meeting to review the guide.

### **12.8 COPY - March 2015 ICT Report**

No action necessary.

### **12.9 Southwood School Playground Proposal**

#### **ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Sarah Dyck**) seconded to approve the **ORIGINAL** motion 'To grant Southwood School permission to proceed with the Southwood School Playground project. All planning and implementation of this project must be in consultation with the Director of Facilities, Bob Proulx.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

### **12.10 Clearspring Middle School Playground Proposal**

#### **ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Sue Doerksen**) seconded to approve the **ORIGINAL** motion 'To grant Clearspring Middle School permission to proceed with the Clearspring Middle School Playground project. All planning and implementation of this project must be in consultation with the Director of Facilities, Bob Proulx.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

### **12.11 Niverville Elementary School Request**

The nature of this event is a school event so no rental request is required.

### **Committee Reports**

#### **13.1 Workplace Safety and Health Committee Report of March 24, 2015**

No action necessary.

### **Financial Update**

#### **14.1 Cheque Register, Deposit Register, Payroll & Other Transfers**

#### **ORIGINAL - Motion**

Member (**Cyndy Friesen**) Moved, Member (**Sue Doerksen**) seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

Mar. 10/15	#26852 to #26922	Totalling 314,120.22
Mar. 10/15	#8020660 to #8020791	Totalling 178,033.31
Mar. 17/15	#26923 to #26967	Totalling 930,852.97
Mar. 17/15	#8020792 to #8020870	Totalling 69,487.23
Mar. 26/15	#26968 to #27041	Totalling 957,077.21

Mar. 26/15	#8020871 to #8020999	Totalling 413,475.86
Apr. 01/15	#27042 to #27067	Totalling 94,654.62
Apr. 01/15	#8021000 to #8021075	Totalling 309,157.04
Apr. 07/15	#27068 to #27095	Totalling 23,670.20
Apr. 07/15	#8021076 to #8021172	Totalling 38,374.73
Mar./15	#1840 to #1845	Totalling 5,515.19
Mar. 13, 27, 31/15	Payroll & Other Trfs	Totalling 3,035,634.03'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

**General Information**

**15.1 Student Enrollment by School & Grade as of April 2, 2015**

**15.2 SRSS Student Enrollment by Grade as of March 31, 2015**

**15.3 Wpg Free Press article - Gospel lessons in secular schools fought - March 19, 2015**

**15.4 Steinbach Online Article - Mitchell EA to get Premier's Award, March 19, 2015**

**MSBA Information**

**16.1 MSBA Maternity Leave Top-Up Update - Electronic Mail of March 27, 2015**

**16.2 MSBA Religious exercises and religious instruction in school - Electronic Mail of April 1, 2015**

**Additional Agenda Items**

**Adjournment**

Adjourned at 9:50 p.m.

  
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Ron Falk, Chair of the Board