



Policy Review and Revision

Section B: School Board Governance and Operations

Code: BGA

POLICY

The Hanover School Division Board of Trustees believes that in order to maintain a strong and relevant educational system it needs to review divisional policies on a continual basis in an effort to ensure policies are compliant with federal and provincial laws, consistent with community values and meeting the ongoing educational needs of all Hanover students.

An annual review of all divisional policies will coincide with the four year term of the elected Board. The review is conducted in order to meet any changing conditions or circumstances that may require the development of a new policy or render a policy outdated or inadequate.

GUIDELINES

1. The Superintendent/CEO has the continuing responsibility of bringing forth new policies, calling to the Board's attention all policies that are outdated or inadequate and in need of revision, or no longer required.
2. According to the Public Schools Act, the Board is responsible for the adoption and revision of the policies of the division.
3. The HSD Policy Manual is organized according to the National School Boards Association (NSBA) Classification System. Board policies are organized into the following classifications and their review will be administered by the following committees:

- | | |
|---|---------------------------------|
| A: Foundations and Basic Commitments | G: Personnel |
| B: School Board Governance and Operations | H: Negotiations |
| C: General School Administration | I: Instruction |
| D: Fiscal Management | J: Students |
| E: Support Services | K: School – Community Relations |
| F: Facilities Development | L: Education Agency Relations |

Governance and Public Relations Committee

- A - Foundations and Basic Commitments
- B - School Board Governance and Operations
- C - General School Administration
- G – Personnel

Operations Committee

- F - Facilities Development
- Transportation
- Workplace Safety and Health

Finance Committee

- D - Fiscal Management
- H - Negotiations

Education Committee

- E - Support Services
- I - Instruction
- J - Students
- K - School-Community Relations
- L - Education Agency Relations



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Policy Review Cycle and Committees Responsible for Overseeing Reviews

A four year policy cycle is followed by the HSD Board which corresponds to the four year term of each newly elected Board. During the course of the policy cycle, the role of the Board is to determine the need for new policy, ensure it is developed and followed, and to review current Board policies.

Board Committee and Scheduled Policy Reviews

Committee	Year 1	Year 2	Year 3	Year 4
Governance and Public Relations	<ul style="list-style-type: none"> Foundations and Basic Commitments 	<ul style="list-style-type: none"> School Board Governance and Operations 	<ul style="list-style-type: none"> General School Admin 	<ul style="list-style-type: none"> Personnel
Education	<ul style="list-style-type: none"> Support Services 	<ul style="list-style-type: none"> Instruction 	<ul style="list-style-type: none"> Students 	<ul style="list-style-type: none"> School-Community Relations Education Agency Relations
Finance	<ul style="list-style-type: none"> Fiscal Management 	<ul style="list-style-type: none"> Negotiations 		
Operations	<ul style="list-style-type: none"> Facilities Development 	<ul style="list-style-type: none"> Transportation 	<ul style="list-style-type: none"> Workplace Safety and Health 	

Legal References:

Additional Information:

Appendixes: A Policy Revision Schedule